

PROSPECTUS

2025-26



- ARTS
- SCIENCE
- COMMERCE
- B.Voc.



RAJKIYA KANYA MAHAVIDYALAYA, SHIMLA

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ADMISSION/REGULAR CLASSES SCHEDULE (Tentative)

Submission of admission forms for the session 2025-26	01.06.2025 to 19.06.2025	19 days
Pre-Admission counseling of students	12.06.2025 to 19.06.2025	08 days
Display of 1 st Merit List (UG 1 st year Students)	20.06.2025 up to 05:00 PM	
Fee to be deposited	21.06.2025 up to 23.06.2025	03 Days
Display of 2 nd Merit List	24.06.2025 up to 03:00 PM	
Fee to be deposited	25.06.2025 to 27.06.2025	03 days
Orientation for first year students	28.06.2025 to 30.06.2025	03 days
Admission of UG 2 nd year & final year students (Roll On Basis)	01.06.2025 to 19.06.2025	19 days
Fee to be deposited	12.06.2025 to 23.06.2025	12 days
Post admission counseling	24.06.2025 to 30.06.2025	07 days
Regular teaching	01.07.2025 to 15.03.2026 (excluding vacation period)	79 Days
	Total Teaching Days	>181 Days
Annual Practical Examinations/Remedial/Need based Classes/Self-study by students	16.03.2026 to 25.03.2026	
Theory Examination	26.03.2026 to 10.05.2026	
Evaluation of Answer Scripts	07.04.2026 to 17.05.2026	
Results of all UG classes	Up to 30.06.2026	
Result of Re-evaluation	Up to 20.08.2026	
Supplementary Examination	September 2026	
Result of Supplementary Examination	October 2026	
Festival Break	2 days before and 2 days after Diwali	5 days
Winter Vacation	01.01.2026 to 04.02.2026	35 days
Summer vacation	18.05.2026 to 11.06.2026	25 days
	Total Vacation period	65 Days

NOTE

*Admission to all programmes of the college is online.

*The admission form, complete in all respects, along with copies of documents to be uploaded, is to be submitted through the college website:

IMPORTANT LINKS:

Official Website
<https://rkmvshimla.edu.in/>

Admission Link
<https://rkmvshimla.highaliteducation.in/>

PRINCIPAL'S MESSAGE



"Education is the manifestation of perfection already in man."

Swami Vivekananda.

At RKMV Shimla, we take immense pride in nurturing not only academic excellence but also the holistic development of our students. We believe that true learning extends beyond textbooks therefore, our focus remains on shaping confident, responsible individuals through cultural, sports, and community service initiatives that go beyond the campus.

Our college is equipped with sufficient infrastructure, including well-maintained classrooms, modern laboratories, and a rich library, creating an environment conducive to quality education, innovation and experiential learning. Our faculty and staff are dedicated to creating an amicable and inclusive atmosphere where every student feels valued, heard, and supported.

RKMV encourages a participative approach to education, where students are actively involved in academic planning and decision-making also. This empowers them to take charge of their learning journey and prepares them for leadership roles in life. Our efforts are aimed at creating a balanced ecosystem that fosters intellectual curiosity, ethical values, and a spirit of service.

We invite all students to make the most of the opportunities here and contribute meaningfully to society. Together, resonating with our vision, we build not just careers but strong, compassionate individuals who will shape a better world.

Dr. Anurita Saxena

Principal

Rajkiya Kanya Mahavidyalaya

Shimla

OUR VISION

To transform young girls into well integrated individuals through inclusive education, who can face challenges of life with courage and commitment and devote themselves towards nation building with a sense of dedication, duty and respect for humanity.

OUR MISSION

The college focuses on the holistic development of girls, motivating and moulding them into world citizens who would illumine the lives that they would touch.



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Rajkiya Kanya Mahavidyalaya (RKMV)

A Brief Profile



Rajkiya Kanya Mahavidyalaya, Shimla (RKMV), a historical and premier institute of higher learning, was established when the erstwhile Raja Padam Chand Sanatan Dharm Bhargava Mahavidyalaya was taken over by the state government in 1977. The institute is duly accredited with B+ grade by UGC NAAC in the year 2023. The college is an educational landmark in the state of Himachal Pradesh which primarily aims at higher education of young women and offers undergraduate degree in Arts, Science, Commerce, Computers and Vocational courses.

Adding another feather in the cap, RKMV from the session 2024-25 got the approval of the Government to start Post Graduate classes in M.Com and MA in English, Political Science, Economics, Geography and History.

Since its inception in 1978 with the strength of 919 students, the college has been scaling great heights with student strength rising to more than three thousand. The job oriented self-finance courses especially BCA, B.Sc. (Honours) in Biotechnology and Microbiology, PGDCA, Value added courses are also being offered to the students to keep pace with the growing demands of the globalized world.

The college is well equipped with lecture halls, multi-purpose/seminar hall, auditorium, Science labs, computer labs, language lab, computerized library, common room, gymnasium, dispensary and canteen. Apart from these, hostel facility is provided to tribal students in the Tribal Hostel and for non-tribal students lodging is in the *Sainik* Hostel. Besides sports, the membership of NSS, NCC, Bharat Scouts and Guides, Eco Club, Energy club, Youth Red Cross, Road Safety Club, Red Ribbon Club and Rotaract Club can also be opted for by the students as per their interest to learn teamwork, discipline and a sense of responsibility. The college, with its commendable achievements, presents a series of orchestrated efforts on the academic and co-curricular fronts.

ACADEMIC TEAM

Principal: Dr. Anurita Saxena

FACULTY OF ARTS/ HUMANITIES

Department of Applied Arts

1. Mr. Jayanand (Asst. Prof.)

Department of Dance

1. Ms. Usha Sharma (Assoc. Prof.)

Department of Economics

1. Dr. Vikrant Thakur (Asst. Prof.)
2. Ms. Sandhya Kumari (Asst. Prof.)
3. Ms. Nivedita Chauhan (Asst. Prof.)

Department of Education

1. Dr. Nisha Manta (Asst. Prof.)

Department of English

1. Dr. Sandhya Sharma (Assoc. Prof.)
2. Ms. Geeta Sharma (Assoc. Prof.)
3. Ms. Upma Sharma (Asst. Prof.)
4. Dr. Ritu Sharma (Asst. Prof.)
5. Dr. Poonam Verma (Asst. Prof.)
6. Ms. Shradha Shandil (Asst. Prof.)

Department of Geography

1. Dr. Arvind Paul (Asst. Prof.)
2. Dr. Reenu Devi (Asst. Prof.)

Department of Hindi

1. Dr. Surinder Sharma (Assoc. Prof.)
2. Dr. Nisha Chauhan (Asst. Prof.)
3. Dr. Santosh Thakur (Asst. Prof.)

Department of History

1. Ms. Nisha Kumari (Asst. Prof.)
2. Ms. Hem Lata (Asst. Prof.)
3. Ms. Versha Chauhan (Asst. Prof.)

Department of Journalism & Mass Communication

1. Ms. Gita Sharma (Asst. Prof.)

Department of Music (Instrumental)

1. Dr. Parveen Bhatia (Assoc. Prof.)

Department of Music (Vocal)

1. Dr. Luxmi (Assoc. Prof.)
2. Ms. Muskan (Asst. Prof.)

Department of Home Science

1. Dr. Jyoti Pandey (Asst. Prof.)
2. Ms. Preeti Sood (Asst. Prof.)

Department of Painting

1. Dr. Bhader Singh (Asst. Prof.)

Department of Philosophy

1. Ms. Anita Kumari (Asst. Prof.)

Department of Physical Education

1. Dr. Jitender Thakur (Asst. Prof.)

Department of Political Science

1. Dr. Vipin (Asst. Prof.)
2. Mr. Devender Singh (Asst. Prof.)

Department of Public Administration

1. Dr. Pratima Kapoor (Assoc. Prof.)

Department of Psychology

1. Dr. Ishita Chauhan (Asst. Prof.)

Department of Sanskrit

1. Dr. Mohan Sharma (Asst. Prof.)

Department of Sociology

1. Dr. Laxmi Sindhu (Assoc. Prof.)
2. Ms. Lakshita (Asst. Prof.)

Department of Tourism & Travel Management

1. Mr. Srikanth Sharma (Asst. Prof.)

FACULTY OF COMMERCE

1. Mr. Pradeep Thakur (Asst. Prof.)
2. Ms. Shivani Sood (Asst. Prof.)
3. Ms. Reeta Bhardwaj (Asst. Prof.)
4. Dr. Munish Sharma (Asst. Prof.)
5. Ms. Harsha Kumari (Asst. Prof.)

FACULTY OF SCIENCE

Department of Botany

1. Ms. Indu Chauhan (Asst. Prof.)

Department of Chemistry

1. Dr. Kanika Sharma (Assoc. Prof.)
2. Dr. Preeti Saluja (Asst. Prof.)
3. Ms. Deepali Gupta (Asst. Prof.)
4. Dr. Anuradha Kapil (Asst. Prof.)

Department of Computer Application

1. Dr. Nishtha (Asst. Prof.)
2. Ms. Sheetal Charbathia (Asst. Prof.)

Department of Mathematics

1. Mr. Rajesh Chauhan (Assoc. Prof.)
2. Ms. Anita Rani Saroch (Asst. Prof.)
3. Dr. Anjula (Asst. Prof.)

Department of Physics

1. Mr. Pradeep Malhotra (Asst. Prof.)
2. Dr. Sushila Devi (Asst. Prof.)

Department of Zoology

1. Ms. Kartik S.M. Chauhan (Assoc. Prof.)
2. Dr. Rajesh Kumar Azad (Assoc. Prof.)
3. Ms. Kavita Dhiman (Asst. Prof.)

Department of Environmental Science

1. Dr. Meena Kumari (Asst. Prof.)

Library

1. Ms. Poonam Bhardwaj (Librarian)

OFFICE STAFF

Mr. Prem Singh Negi (Supdt Gr-II)
 Mr. Sanjeev Thakur (Sr. Assistant)
 Mr. Sunil Shyam (Sr. Assistant)
 Mr. Mohan Lal (J.O.A.) IT
 Ms. Sunita (Asstt. Librarian)
 Mr. Patel Chand (S.L.A.)
 Mr. Sunil Kumar (J.L.A.)
 Mr. Krishan Singh (J.L.A.)
 Mr. Vijay Kumar (J.L.A.)
 Mr. Sunder Singh (L.A.)
 Mr. Hira Singh (L.A.)
 Mr. Mukul Kumar (L.A.)
 Ms. Sumitra Devi (L.A.)
 Mr. Satya Prakash (L.A.)
 Mr. Ganga Ram (L.A.)
 Ms. Asha Devi (L.A.)
 Mr. Prem Chand (L.A.)
 Mr. Gulab Singh (Chowkidar)
 Ms. Sundla Devi (Peon)

Ms. Molma Devi (Peon)
 Mr. Chet Ram (Chowkidar)
 Ms. Savita Devi (Peon)
 Ms. Guddi Devi (Peon)
 Mr. Dharmender (Lab. Asstt.)
 Mr. Yogender Singh (Lab. Asstt.)
 Mr. Harish Dhami (Lab. Asstt. BCA)
 Ms. Poonam Thakur (Clerk BCA)
 Ms. Rama Manta (Clerk MTS)
 Mr. Sohan Lal (Chowkidar)
 Mr. Ishwar (Mali)
 Mr. Jagdish (Peon BCA)
 Mr. Veer Chand (Field boy)
 Mr. Sunny (Sweeper)
 Ms. Salendra (Sweeper)
 Ms. Geeta Devi (Sweeper)
 Ms. Yachana (Sweeper)
 Ms. Ranjana (Sweeper)
 Ms. Ravti Devi (Peon MTS)



CHOICE BASED CREDIT SYSTEM (CBCS)

From the academic session 2016-17, H.P. University adopted the UGC framework of curriculum under CBCS to ensure uniformity in the standards of higher education and to provide the students with quality education at par with the best in India. The CBCS provides an opportunity for the students to choose subjects from the prescribed courses comprising Core, Elective and Skill. In this system the courses are evaluated following a grading system. The uniform grading system will benefit the students to move across institutions both within and outside India. A candidate shall have to undergo the prescribed courses of study in a period not less than 3 years and not more than 5 years from the date of admission. For more information the student can visit the UGC website www.ugc.ac.in.

Outline

As per the recommendations of the committee constituted by the government, it was decided that the Semester system in UG classes be changed to **Annual System** from the Academic Session 2018-19.

The UG programme (3 year degree course) under CBCS in a college affiliated to H.P. University will comprise of the following categories of courses:

1. **Core Course (CC):** A course, which is compulsorily studied by a candidate as a core requirement.
2. **Discipline Specific Course (DSC):** A course which is chosen from a pool of courses, which are specific/specialised/supportive to the discipline/subject of study, or which provides an extended scope or nurtures the candidate's proficiency/skill.
 - o **Discipline Specific Elective (DSE) Course:** Elective courses offered under the main discipline/subject of study are Discipline Specific Elective Courses.
3. **Generic Elective (GE) Course:** An elective course chosen from an unrelated discipline/subject with an intention to seek exposure beyond the discipline/s of choice. GE opted would be other than the two DSCs already offered.
4. **Ability Enhancement Courses:** These are of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC).
 - o **Ability Enhancement Compulsory Courses (AECC):** Are the courses based upon the content that leads to knowledge enhancement. These are mandatory for all disciplines. Courses to be studied under this are - Environmental Science and English Communication/Modern Indian Languages (MIL).
 - o **Skill Enhancement Courses (SEC):** Value-based or skill-based courses, aimed at providing hands-on training designed to enhance competencies and skills of students.

CREDIT DETERMINATION

A student has to earn **132 credits** for pass course degree in B.A./B.Sc./B.Com. Programme.

An undergraduate degree in **Humanities/Commerce** discipline is awarded if a student completes:

- 4 (DSC) Core papers each in two core courses of choice.
- 2 Core papers each in English and MIL respectively (compulsory for all).
- 2 Ability Enhancement Compulsory Courses (AECC) (compulsory for all).
- 4 Skill Enhancement Courses (SEC).
- 2 (DSE) papers each in two selected courses of choice (Discipline Specific Elective).
- 2 papers from the list of Generic Elective (GE) papers.

An undergraduate degree in **Science** discipline is awarded if a student completes:

- 4 (DSC) Core papers each in **three** disciplines of choice.
- 2 Ability Enhancement Compulsory Courses (AECC).
- 4 Skill Enhancement Courses (SEC).
- 2 Discipline Specific Elective (DSE) courses each, in three disciplines of choice.

EVALUATION SYSTEM

CREDITS

The term 'credit' refers to the weightage given to a course, usually in terms of the number of instructional hours assigned per week. This explains why 'credit' is usually taken to mean 'credit hours'. For the purpose of credit determination, the instructional hours are divided into 3 components:

LECTURES (L) Class room lectures of one-hour duration.

TUTORIALS (T) Special, elaborate instructions on specific topics (from lecture) of one-hour duration

PRACTICALS (P) Laboratory or field exercises of two-hour duration.

Each one of these components is considered equal to one credit. One lecture (L) or one tutorial (T) of one hour a week is considered as one credit, whereas one practical (P) of two hours a week is considered as one credit. The total weightage given to a course in terms of credits will be equal to $L+T+P$. This can be written in symbols as:

$C = L+T+P$ (where C is the credit weightage for a particular course)

MARKING / ASSESSMENT SCHEME

As per H.P. University guidelines, the marking scheme for all undergraduate courses in the annual system for **B.Com./ B.A.** programme (with exception of some practical subjects) will be in the ratio of 70:30 i.e., 70 marks for theory (annual examination) and 30 marks for Continuous Comprehensive Assessment (CCA). For all the courses of **B.Sc.** Programme, the ratio will be 50:20:30 i.e., 50 marks for theory (annual examination), 20 marks for practical (annual examination) and 30 marks for CCA respectively.

CONTINUOUS COMPREHENSIVE ASSESSMENT (CCA)

The 30 marks under CCA will be determined by the concerned teacher on the basis of the following components:

1. Mid-Term Test = 10 marks (BA/B.Com/B.Sc.) (15 marks in case of Mathematics, Chemistry, Computer Science)
2. Class Test = 5 marks (BA/B.Com/B.Sc. Physics, Zoology, Botany)
3. Assignments/Seminars = 10 marks
4. Classroom Attendance = 5 marks

Classroom attendance will be defined as follows:

- >75% but <80% = 1 mark.
- >80% but <85% = 2 marks
- >85% but <90% = 3 marks
- >90% but <95% = 4 marks
- >95% = 5 marks

MID-TERM AND CLASS TESTS

Mid-Term Test, which is mandatory for every student to take, will be conducted in each course during the academic year. Mid-Term test will be conducted on completion of 75% of the syllabus.

Class test will be conducted on completion of 40% of the syllabus.

Note: As per the University guidelines, the student who does not score 35% marks in CCA and fails to have minimum 75% class room attendance will not be allowed to appear in the annual examination.

SCHEME OF COURSE B.A./B.COM. PROGRAMME

Table1

Year	Discipline Specific Course (DSC)	Core Courses (Compulsory for all)	Ability Enhancement Compulsory Course (AECC) (Compulsory for all)	Skill Enhancement Course (SEC) (4 courses of DSC-1)	Discipline Specific Elective (DSE) (4 courses)	Generic Elective (GE) (2 courses)	Total Credits
First Year	1. DSC 1A 2. DSC 1B 3. DSC 2A 4. DSC 2B (6x4=24 Credits)	1. Eng. 1 2. SKT/ Hindi 1 (one out of the two) (6x2=12 Credits)	1. Environmental Science 2. Hindi/Ting./Skt (4x2=8 Credits)	-	-	-	44
Second Year	1. DSC 1C 2. DSC 1D 3. DSC 2C 4. DSC 2D (6x4=24 Credits)	1. Eng. 2 2. SKT/Hindi2 (one out of the two) (6x2=12 Credits)	-	1. SEC1 2. SEC2 (4x2=8 Credits)	-	-	44
Third Year	-	-	-	1. SEC3 2. SEC4 (4x2=8 Credits)	1. DSE 1A 2. DSE 1B 3. DSE 2A 4. DSE 2B (6x4=24 Credits)	1. GE 1 2. GE 2 (6x2=12 Credits)	44

Total Credits in B.A./B.Com. Three Year Degree Course 44x3=132

B.Sc. MEDICAL/ NONMEDICAL/ COMPUTER APPLICATION PROGRAMME

Table2

Year	Discipline Specific Course (DSC) (12 courses)	Ability Enhancement Compulsory Course (AECC) (2 courses)	Skill Enhancement Course (SEC) (4 courses)	Discipline Specific Elective (DSE) (6 courses)	Total Credits
First Year	1. DSC 1A 2. DSC 1B 3. DSC 2A 4. DSC 2B 5. DSC 3A 6. DSC 3B (6x6=36 Credits)	1. Environmental Science 2. Hindi/Ting./Skt. (4x2=8 Credits)	-	-	44
Second Year	1. DSC 1C 2. DSC 1D 3. DSC 2C 4. DSC 2D 5. DSC 3C 6. DSC 3D (6x6=36 Credits)	-	1. SEC1 2. SEC2 (4x2=8 Credits)	-	44
Third Year	-	-	1. SEC3 2. SEC4 (4x2=8 Credits)	1. DSE 1A 2. DSE 1B 3. DSE 2A 4. DSE 2B 5. DSE 3A 6. DSE 3B (6x6=36 Credits)	44

Total Credits in B.Sc. Three Year Degree Course 44x3=132

CHOICE OF CORE COURSES (DSC-1 & DSC-2) IN B.A. 1st YEAR

Group 1	English/Hindi/Sanskrit/Economics/ Philosophy
Group 2	Political Science/ Public Administration/ Journalism & Mass Communication
Group 3	History/Sociology/ Tourism & Travel Management/Education/Mathematics
Group 4	Geography/Physical Education/ Music (Vocal)/ Music (Instrumental)/ Dance/Painting/ Applied Art/ Nutrition & Health Education/Psychology

Note:

- A candidate will have to list 4 subjects/courses of her choice for DSC-1, which will be allotted to the candidate, purely **on the basis of merit**. Subjects of DSC-1 and DSC-2 will be from different groups.
- Choice of subjects/courses by a candidate does not guarantee admission to a particular course.
- A candidate cannot opt for 2 practical subjects as DSC-1 and DSC-2.

GUIDELINES AND CONDITIONS FOR OBTAINING DEGREE

- A student has to earn 132 credits for a pass course degree in B.A./B.Sc./B.Com. Programme.
- Every student shall be required to undergo a regular course of study i.e. minimum 75% attendance in each of the concerned courses in Theory and Practicals, tutorials, seminars etc. in order to be eligible to appear for University examination.
- Internal Assessment/Continuous Comprehensive Assessment (CCA) and Annual Examination will be as per HPU guidelines.
- In Annual System under CBCS, 40% marks in aggregate (Internal Assessment + Final Exams) are the minimum qualifying marks. However, it is compulsory to score minimum 35% marks in CCA and Final Examination separately. For practicals, minimum 40% passing marks are mandatory.
- A student failing either one or two papers in the annual examination will be placed under compartment in those papers. Such students will have only two chances, one at supplementary stage and another at the annual stage, to clear the compartment.
- A student failing in three or more papers will be treated as failed and will have to repeat the class.
- The results will be declared as per grading system and the students will have to complete the degree within 5 years of admission.

Note: The above guidelines may vary as per the latest notification issued by H.P. University.

ELIGIBILITY CRITERIA FOR ADMISSION

1. **B.A. Pass Course:** Provided that the student who has passed +2 examination or an examination equivalent thereto, accepted as equivalent by various bodies of H.P. University with 33% marks (including English). The students opting for Mathematics as one of the subjects of study must have 45% marks in aggregate or 45% marks in Mathematics at +2 level. However, a student who has passed qualifying examination in Arts stream will be given preference in B.A. programme.
2. **B.Sc. Pass Course:** Provided that the student who has passed +2 examination or an examination equivalent thereto, accepted as equivalent by various bodies of H.P. University with pass marks in five subjects (three Science subjects, English & one optional) with 45% marks. The students seeking admission in B.Sc. 1st year (Non- Medical) have the option to choose either Chemistry or Computer Science as one of the Discipline Specific Courses for study.
3. **B.Com. Pass Course:** The minimum eligibility condition for a student to get admission in B.Com. is 33% marks at +2 level. However, a student who has passed the qualifying examination in Commerce stream will be given preference in the Commerce programme. The candidates opting for Commerce from other streams must have passed Mathematics/Economics as compulsory subjects at +2 level with a minimum of 45% marks in respective subject/s and 40% in aggregate.
4. A student who has passed Shastri, Prak Shastri from a Sanskrit College affiliated to H.P. University or Rashtriya Sanskrit Sansthan (Deemed University) under MHRD, Govt. of India, shall be eligible for admission to Arts stream only, provided the candidate has passed Prak Shastri or Shastri with English as one of the subjects.
5. Vocational subjects under National Vocational Education Qualification Framework (NVEQF) shall be given weightage equivalent to any other general education subject.
6. All the admissions in B.A./B.Sc./B.Com. programme will be made on the merit of +2 examination, taking into consideration the best five subjects including English as one of the subjects.
7. **The students placed under compartment or failed in +2 examination are not eligible for admission to the college.**
8. Admission against quota meant for outstanding students in sports and cultural activities, shall be made only once in the beginning of the session. These students must also qualify the minimum eligibility conditions for admission in that course as provided under rules.
9. Only those students will be considered for Sports quota who have participated in international/ National/ State/District Level Tournaments (or secured positions).
10. Only those students who have participated in cultural events at National/State/District Level will be considered for the quota meant for outstanding students in cultural activities.
11. It will be mandatory for the students admitted against Sports and Cultural quotas to participate in sports/cultural events.

Age Criteria (Upper Age Limit)

- An applicant must not be more than 23 years of age (25 years in case of girl students) as on July 1, 2025. A relaxation of 3 years is applicable to candidates belonging to SC/ST category.
- The Vice-Chancellor, HPU may, in exceptional cases/circumstances, to be recorded in writing, give relaxation in age up to a maximum of 6 months to any candidate. All such cases of age relaxation of up to six months may be granted admission provisionally by the Principal and a consolidated list of all such cases will be sent for approval to the Vice-Chancellor by 31st October of every academic year.
- Relaxation in upper age limit is admissible to physically challenged candidates also.

Note:

- All admissions made by the college are provisional till regularized by H.P. University.
- University ordinance shall be strictly adhered to for admission to all classes.

RESERVATION OF SEATS FOR ADMISSION (ORDINANCE 3.14)

The college follows the reservation policy of H. P. Government adopted by H. P. University in admissions.

The following reservations are in accordance with the reservation roster of H. P. University:

Scheduled Caste (SC)	15%
Scheduled Tribe (ST)	7.5%
Sports (SP)	5%
Cultural Activities (CUL)	5%
Persons with Disability (PwD)	5%
Economically Weaker Section (EWS)	10%

These reservations will be applicable to those who have passed their qualifying examination from H.P. Board of School Education or from any other school located within the territorial jurisdiction of Himachal Pradesh or bonafide residents of Himachal Pradesh. Seats under Sports and Cultural quotas will be allotted to those students who have participated in events recognized by HPU Sports and Co-Curricular Council. For seat reservation, the following roster will be followed:

120 POINT ADMISSION ROSTER

Roster for reservation of seats in various categories shall be as per the ordinance of H.P. University, Shimla.

1	PwD	21	PwD	41	ST	61	CUL	81	CUL	101	PwD
2		22		42	PwD	62	PwD	82	PwD	102	
3		23		43		63		83		103	
4		24		44		64	EWS	84		104	
5		25		45		65	SC	85	SC	105	
6		26	SC	46	SC	66		86		106	SC
7	SC	27	ST	47		67	ST	87		107	ST
8		28		48		68		88		108	
9		29		49		69		89		109	
10		30		50		70		90		110	
11		31		51		71		91	SC	111	
12	SC	32		52	SC	72	SC	92		112	
13	ST	33	SC	53	ST	73		93	ST	113	SC
14		34		54		74		94		114	
15		35		55		75		95		115	
16		36		56		76		96		116	
17		37		57		77		97	SC	117	SP
18	SC	38	CUL	58		78	SC	98	CUL	118	CUL
19	SP	39	SC	59	SC	79	SP	99	SP	119	SC
20	CUL	40	SP	60	SP	80	ST	100		120	ST

Note:

- The roster for admission shall be in accordance with the government notifications issued from time to time.
- One seat will be reserved for **single girl child**, over and above the allotted seats, in each subject.
- The candidates applying for sports and cultural quotas should furnish the hard copy of supporting documents along with the admission form on or before the date as notified in university admission schedule in the Department of Physical Education.

ALLOCATION OF SEATS FOR VARIOUS COURSES

(B.A./B. Sc./B. Com.) 1st Year

Subjects of study under UGC-CBCS system

STREAM	COURSES	TOTAL SEATS AVAILABLE (DSC1+DSC2)
SCIENCE	Non-Medical- Physics, Chemistry, Mathematics, Computer Application	120
	Medical- Botany, Zoology and Chemistry	120
COMMERCE	Courses prescribed for B.Com. Degree by H.P. University	140
ARTS/HUMANITIES	Political Science	200
	History	200
	Sociology	120
	Geography	140
	Economics	140
	Public Administration	80
	Hindi	140
	English	80
	Physical Education	60
	Mathematics	60
	Philosophy	60
	Psychology	40
	Sanskrit	40
	Tourism and Travel Management	40
	Education	60
	Journalism and Mass Communication	60
	Music (Vocal and Instrumental)	40
	Nutrition and Health Education	40
	Dance	40
	Painting	40
	Applied Art	40



ADMISSION PROCEDURE (B.A./B.Sc./B.Com. 1st Year)

Guidelines and General Instructions:

- The candidates seeking admission to the above courses should apply **online**. Also, all the documents must be produced in original, at the time of counseling. The admission form, complete in all respect, is to be filled by the candidate and copies of the requisite documents should be uploaded through the college website i.e. www.rkmvshimla.edu.in.
- A student applying for admission to B.A. 1st year will give preference of four subjects/courses of choice. Please refer to page 11. The allotment of courses (DSC-1 & DSC-2) will be purely on merit basis.
- Subject wise merit list will be displayed on the college notice board and the college website on the dates notified by the University.
- The admission form recommended by the Admission Committee and approved by the Principal entitles a student to deposit the prescribed fee within the stipulated period.
- A candidate who fails to deposit the fee/dues by the scheduled date and time shall forfeit her right to admission and the seat shall be offered to the next student in the merit list for which the notices will be displayed on the notice board and official website, accordingly.
- In case of a tie, the candidate older in age shall be given weightage.
- **Incomplete admission forms** and those without hard copies (at the time of counseling) of uploaded documents will not be entertained.
- No admission, whatsoever, shall be made after the due date.
- All admissions will be as per admission schedule notified by H.P. University from time to time.

Documents and Certificates to be Uploaded

- Passport size photograph.
- Copy of **Matriculation** certificate.
- Copy of **10+2** certificate.
- Copy of **Original Character Certificate** from the Head of the Institution last attended or character certificate issued by a Gazetted Officer in case of a private candidate. The character certificate should not have been issued more than 6 months prior to the date of admission.
- Copy of certificate issued by competent authority for availing benefit of **reservation** in the category concerned.
- Copy of **Bonafide Himachali Certificate** for the exemption of Tuition Fee.
- A documentary evidence/declaration as the proof of activities for the **period of gap** in the academic career. A maximum gap of two years is permissible.
- An **Equivalence Eligibility Certificate** from H.P. Board/University for the candidates who have passed +2 from a Board other than H.P. Board of School Education/ I.C.S.E./C.B.S.E.
- Copy of **original Migration certificate** for the candidates who have passed from Board/University other than the H.P. Board of School Education/H.P. University.
- Copy of **Aadhaar** card.

Note:

- Admission without any of the above-mentioned documents shall be purely provisional and at the candidate's own risk.
- The candidate must produce all her original certificates for verification when demanded by the Admission Committee/College Office as and when notified.

Students must furnish the college with their **latest** Aadhaar ID, Email ID and Mobile Number.

ADMISSIONS AND COURSE GUIDELINES FOR B.A./B.Sc./ B.Com. 2nd & 3rd YEAR

- Admission to the above classes shall be open on **Roll-on** basis as per the date/s notified by the University. Under Roll-on system, the student who has taken the examination of 1st and 2nd year in the previous session is allowed to take **provisional** admission in the next class i.e. in 2nd and 3rd year respectively, without waiting for the final result.
- Roll-on provisional admission to the next class will be regularised only if the student is declared pass (or placed under compartment).
- However, these students will have to fulfill all the formalities of admission laid down by the college authorities within the stipulated date and time.
- **DSC-1 and DSC-2, once chosen/allotted in first year, cannot be changed in 2nd or 3rd year.**
- The students getting admission in 2nd year will have to study two Skill Enhancement Courses (SEC-1 & SEC-2) of DSC-1 in addition to DSC-1 and DSC-2, Compulsory English/MIL in B.A./B.Com. and DSC-1, DSC-2, DSC-3 in B.Sc.
- The students seeking admission in B.A./B.Com. 3rd year will have to study the Discipline Specific Elective (DSE-1, DSE-2) courses in the subjects/disciplines (DSC) studied earlier, SEC-3 and SEC-4 in the subject of their first choice and two courses of Generic Elective (GE-1 & GE-2) of an unrelated subject/discipline, other than DSE-1 & DSE-2.
- The students of B.Sc. 3rd year will have to study the DSE-1, DSE-2, DSE-3 in the subjects/disciplines selected earlier and SEC-3, SEC-4 in the subject of their first choice studied.

Note: All the candidates are directed to strictly adhere to the timeline prescribed by the H.P. University.

SCHOLARSHIPS

Government Scholarships

Various Central and State Sponsored Scholarship schemes are offered to students of the college on **National Scholarship Portal (NSP)** on the basis of their eligibility criteria to various schemes. The NSP is an online portal by the Government of India for applying, processing, verifying and sanctioning of Government scholarships. The College facilitates the following Scholarship Schemes to its students:

1. **Kalpna Chawla Scholarship Scheme** for meritorious students.
2. **Indira Gandhi Utkrisht Chhatravritti Yojana** for meritorious students.
3. Centrally Sponsored **Post-Matriculation scholarship** to SC students
4. Centrally Sponsored **Post-Matriculation scholarship** to ST students
5. **PM YASASVI Post Matric Scholarship** for OBC/EBC/DNT Students
6. **Dr. Ambedkar Medhavi Chatravritti yojana** for SC Students - Himachal Pradesh
7. **Dr. Ambedkar Medhavi Chatravritti yojana** for OBC Students - Himachal Pradesh
8. **Maharishi Balmiki Chhatravritti Yojana** - Himachal Pradesh
9. **Thakur Sen Negi Utkrisht Chhatravritti Yojana** - Himachal Pradesh
10. **Swami Vivekanand Utkrisht Chhatravritti Yojana** - Himachal Pradesh
11. **Mukhya Mantri Protsahan Yojana** - Himachal Pradesh
12. **Mukhya Mantri Vidyarthi Kalyan Yojana** - Himachal Pradesh
13. **Mukhya Mantri Sukh Shiksha Yojana** - Himachal Pradesh

Web portals for applying for online Scholarships are HP e-PASS Scholarship Portal (<http://hpepass.cgg.gov.in/>) and National Scholarship Portal (<https://scholarships.gov.in/>).

The eligible students are directed to fill the online Scholarship Application Form and submit these forms complete in all respects within the specified dates.

RKMV Scholarships

Rajkiya Kanya Mahavidyalaya offers **three scholarship schemes** to empower and support meritorious, talented and under-privileged students from diverse backgrounds to enable them to pursue higher education and achieve their academic and career aspirations.

1. Shrimati Nidhi Lakhanpal Jyoti Memorial Scholarships

'Smt. Nidhi Lakhanpal Jyoti Memorial Scholarships' have been instituted by Sh. Anil Jyoti, and his daughters, in the memory of his late wife Smt Nidhi Jyoti, who was an ex-student of RKMV from 1991-1993. She was a student of Music and Economics. These scholarships honour her legacy of supporting deserving students.

The 11 Merit-cum-Means Undergraduate Scholarships offered under 'Smt Nidhi Lakhanpal Jyoti Memorial Scholarships' are as under:

- One Scholarship for a **final year student of Economics**.
- One Scholarship for a **final year student of Music**.
- One Scholarship for the '**Student of the Year**' from **Arts Stream** (3rd Year)
- One Scholarship for the '**Student of the Year**' from **Science Stream** (3rd Year)
- One Scholarship for the '**Student of the Year**' from **Commerce Stream** (3rd Year)
- Two scholarships will be given to the **physically challenged student or to the students from EWS category** every year.

2. RKMV Merit Based Scholarships

Merit-Based scholarships will be awarded to students of Second and Final Year, based on their academic achievements of First and Second Year. These scholarships will recognize and reward students for their hard work and dedication.

3. RKMV Need Based Scholarships

Need-Based scholarships have been designed by Rajkiya Kanya Mahavidyalaya to provide under-privileged students with books and other educational resources, to reduce their financial burden of purchasing syllabus books.

RKMV 'Learn and Earn' INTERNSHIP

Another initiative of PTA, RKMV is the 'Learn and Earn' Internship programme which was instituted in the Session 2024-25 to provide financial assistance to students who exhibit academic excellence, leadership potential, participate in co-curricular activities, voluntary work and are committed to community service. These internships will offer opportunity for students to work and earn while



DETAILS OF FEE/FUNDS FOR 1st, 2nd & 3rd YEAR

	B.A./B.Sc./B.Com 1st Year (in ₹)	B.A./B.Sc./B.Com 2nd Year (in ₹)	B.A./B.Sc./B.Com 3rd Year (in ₹)
Govt. Charges: Admission	25.00	25.00	25.00
Total (A)	25.00	25.00	25.00
University Funds:			
Cont. Fee	-	10.00	10.00
Welfare Fund	15.00	15.00	15.00
Holiday Home Fund	1.00	1.00	1.00
University Development Fund (Rs. 100/- for IRDP/BPL Students)	250.00	-	-
University Sports Fee	15.00	15.00	15.00
Total (B)	281.00 (IRDP/BPL) 131.00	41.00 (IRDP/BPL) 41.00	41.00 (IRDP/BPL) 41.00
College Annual Charges:			
Library Security (refundable)	100.00	-	-
Mid Term Tests	80.00	80.00	80.00
Magazine Fund	50.00	50.00	50.00
Identity Card	10.00	10.00	10.00
Medical Fund	6.00	6.00	6.00
NCC Fund	10.00	10.00	10.00
Student Aid Fund	2.00	2.00	2.00
Amalgamated fund @ 25/- per month	300.00	300.00	300.00
Sports fund @ 20/- per month	240.00	240.00	240.00
Building Fund @ 10/- per month	120.00	120.00	120.00
Furniture Repair/ Replacement	10.00	10.00	10.00
Campus Development/ Beautification	10.00	10.00	10.00
Book Replacement Fund	25.00	25.00	25.00
Rovers and Rangers @-5/- per month	60.00	60.00	60.00
Cultural Activities Fund	20.00	20.00	20.00
Computer and Internet Facility Fund	20.00	20.00	20.00
PTA Fund	600.00	600.00	600.00
Total (C)	1663.00 (IRDP/BPL) 1663.00	1563.00 (IRDP/BPL) 1563.00	1563.00 (IRDP/BPL) 1563.00
Total (A+B+C)	1969.00 1819.00	1629.00 1629.00	1629.00 1629.00

Other Charges

- Tuition fee @ Rs. 50/- per month for each year (only from non -Himachali girls). Exemption of tuition fee for girls from Himachal, subject to production of Bonafide Himachali Certificate.
- Science- Practical Fee @ Rs. 20/- per month, per subject (Physics, Botany, Zoology, Chemistry, Computer Applications) for each year.
- Practical fee for other subjects (Applied Arts, Painting, Physical Education, Sculpture, Psychology, Music & Geography) -Practical fee @ Rs. 15/- per month, per subject for each Year.
- Home Science - Practical Fee @ Rs. 25/-per month for each year.

Note: The above fee and funds are subject to change as per HPU/HP Govt. instructions.

Absence and Other Fines (For All the Classes)

a)	Absence Fine (per period)	₹ 1.00
b)	Absence Fine (per practical)	₹ 3.00
c)	Late Return of Library Books	₹ 1.00 per day
d)	Late Payment of Dues	₹ 1.00 per day
e)	Re-admission fee (1st time) (on recommendation of teachers only)	₹ 100.00
f)	Re-admission fee (2nd time) (on recommendation of teachers only)	₹ 200.00
g)	Duplicate Identity Card	₹ 20.00
h)	Absence from Mid Term Tests	₹ 10.00 per paper

Fines and Penalties

1. In case a student does not deposit her dues on the dates notified, her name will be struck off from the College rolls at the end of the month.
2. The name of a student will also be struck off from the college rolls if she remains absent without sanctioned leave, continuously for 10 lectures or more.
3. The student must be accompanied by her parent or guardian at the time of re-admission.
4. Once the name is struck off, the student must seek re-admission within seven days.
5. In case a student wants to leave the College, she will have to procure a 'no-dues certificate' from the College/ Library/ Concerned Department/NSS /Sports/ College Canteen/Fee Clerk etc.

LIBRARY

A semi-automated library, equipped with internet facility, caters to the need of the students through its two-fold service- the reading room and issuance of books. It operates from 9:00 AM to 7:00 PM on all working days. The library maintains a good collection of text books, reference books and regularly subscribes to as many as 20 daily newspapers, 22 magazines and specialized journals. Students are encouraged to avail library facilities during operating hours. Additionally, the library's association with ONOS (One Nation One Subscription) project grants members access to over 13000 plus e-journals of national and international importance. The initiative ensures seamless access to a wide range of academic resources.

Library Rules

1. The student must carry her Library-Cum-Identity Card every time to the library.
2. Books will be issued for a maximum period of 14 days. Late return of book/s will incur a fine of Rs. 1/- per day
3. No book will be reissued to the same student immediately after its return.
4. Loss of book must be reported immediately. The borrower will be required to replace the book or pay the cost of the book.
5. In case a book is defaced or damaged, in anyway, the book has to be replaced by the borrower.
6. No dues certificate shall be issued only after all the issued books are returned to the library.
7. Complete silence must be maintained in the library.

The Library also provides an **internship programme** for a period of 30 days to the students of B.Lib. and M.Lib.

IDENTITY CARD

- **Student without an identity card (duly signed by the Principal) is deemed as an outsider.**
 - Student will not be allowed to enter the college premises without the identity card.
 - A student is not permitted to replace/tear her photograph on the identity card.
- Library-cum-Identity Card shall be issued by the Librarian. In case of its loss, a duplicate card will be issued only with the permission of the Principal.

LEAVE RULES FOR STUDENTS

1. Request for leave, duly signed by parent or guardian on the prescribed application form (available in the college office) shall be entertained.
2. Leave of any kind does not exempt the student from depositing fees/fines on the scheduled date. Similarly, the student has to return the borrowed books on the due date.
3. Dean of the concerned faculty can sanction leave up to 10 days, while leave for more than 10 days will be sanctioned by the Principal.
4. Leave on account of illness, for more than 10 days, must be accompanied by a Medical Certificate/Registration slip.
5. Students representing college in any activity/event will have to get their leave sanctioned from the Dean and get it noted (to the concerned subject teachers) before their departure.
6. Once leave is sanctioned a student is required to inform the concerned teacher.
7. Leave of any kind will not be permitted during the Mid Term examinations except for leave under unavoidable circumstances.

SPORTS

The college has facilities and offers coaching to players for participation in Inter-College and Inter-University Sports Championships: Basket Ball, Volley Ball, Badminton, Cricket, Kho-Kho, Athletics, Cross Country, Chess, Handball, Hockey etc. The college has a well-equipped fitness center to ensure physical fitness and stress free life.

COLLEGE MAGAZINE

The college brings out an yearly issue of its magazine "*Padam*" with unfailing regularity, publishing works of students, having a flair for writing.

BACHELOR OF VOCATION (B.Voc.)

About the Course

The Bachelor of Vocation (B.Voc.) is a 3-year, skill-based undergraduate programme (divided into 6 semesters) recognized at par with other bachelor programs like BA, B.Sc, and B.Com. B.Voc. lays emphasis on developing practical skills alongside academic learning. This program goes beyond classroom teaching, as it grooms students in professional skills, and provides exposure of industry through guest lectures and real-world insights from Industry Visits and Internships/ On the Job Training.

With 40% theory and 60% practical exposure, the course prepares students for immediate employment, facilitating their easy absorption in the industry and also empowering them for self-employment.

The college offers two NSQF-approved, UGC-recognized degree programs:

- **B.Voc. in Retail Management** – 40 Seats
- **B.Voc. in Hospitality & Tourism** – 40 Seats

Both programs offer assistance in campus placement with an average salary package ranging from ₹ 15,000-₹35,000.

ADMISSIONS

The eligibility criteria for admission shall be as per the University guidelines, issued from time to time. A maximum of 40 students can be admitted to B.Voc. programme in the first semester. No student shall be admitted directly to third or fifth semester.

Eligibility Conditions

- The candidate must have completed 10+2 (from HP board, CBSE, ICSE board, or any equivalent board) in any stream. Equal weightage will be given to students with vocational subjects at +2 level.
- There is no age bar for admission to this course.
- **The candidates who have acquired Vocational Certificate/Diploma or Advanced Diploma from UGC recognized Community Colleges/B.Voc institutions or DDU Kaushal Kendras in a specific sector with certified skills on a particular job role will be eligible for admission through lateral entry to next higher level on same sector.**
- Candidates with the following qualification can be given admission to the first semester of skill-based courses under NSQF

Category 1: Students who have already acquired NSQF certification level 4 in a particular industry sector may opt for admission in the skill-based courses under NSQF.

Category 2: Students who have acquired NSQF certification level 4 and would like to change their trade, may enter into skill based courses in a different trade.

Category 3: Students who have passed 10+2 examinations in conventional schooling without any background of vocational training.

NOTE: Preferred subjects and index mark calculations will be decided by the respective Board of Studies.

RESERVATION OF SEATS:

The reservation of seats shall be as per Himachal Pradesh Government Notification issued from time to time and as per the rules of the Himachal Pradesh University, Shimla.

GENERAL GUIDELINES

- A candidate cannot pursue two full time Under-Graduate courses simultaneously.
- University reserves the right to cancel an admission at any stage.
- The applicants seeking re-entry into the education and training for further advanced learning in their field of expertise in a particular trade shall get preference in admission over the new applicants.
- In case of any matter relating to the Under-Graduate admissions, the decision of the Admission Committee/Vice-Chancellor of Himachal Pradesh University, Shimla shall be final.

NOTE: All legal matters pertaining to the Under-Graduate admissions shall be subject to the Himachal Pradesh Jurisdiction only.

Flexibility and Medium of B.Voc Program:

Exit Options The following options of exit are given to students at three levels:				
Award	General Education Credits	Skill Component Credits	Duration	Corresponding NSQF Level
Certificate	12	18	6 months	4
Diploma	24	36	1 year	5
Advanced Diploma	48	72	2 years	6
B.Voc. Degree	72	108	3 years	7

B.Voc. Program shall be taught only in English.

Kaushal Vikas Bhatta

Eligible candidate/s will be awarded Kaushal Vikas Bhatta (₹ 1000 per month) as per State Govt.'s policy for a maximum period of two years. *(conditions apply)



FEE STRUCTURE (B.Voc)

S.No.	Detail of fee/funds	Amt. (in Rs.)
A	Annual charges	
1	Admission fee	25
2	Registration form	20
3	University Registration fee	200, 400 (other boards)
4	Univ. Migration fee	50
5	Continuation fee	10
6	Univ. Sports fund	15
7	Youth welfare fund	15
8	Univ. Holiday Home	1
9	Yearly Exam. Fund	80
10	Library security (refundable)	100
11	Student aid fund	20
12	Magazine fund	50
13	Health, red cross fund	6
14	NCC fund	5
15	Book replacement fund	25
16	Furniture replacement fund	10
17	Identity Card	10
18	Cultural Activity fund	20
19	Computer and internet facility fund	20
20	Campus beautification and development fund	10
22	Late admission fee	10
B	Monthly charges	
1	Tuition fee (only for non-bonafide students & boys) Rs. 50/- per month	0
2	Amalgamated fund @25/-month	300
3	Building fund @10/- month	120
4	Rover ranger fund @05/-month	60
5	Sports fund @20/-month	240
C	Other Charges (Skill component/Sem.)	
1	Skill component Practical	240
2	Assesment-cum-certification fee charged by Sector council @800/- per Sem. No fee for 4&6 semester)	1600
	PTA fund	600
	Grand Total	3662

HOSTEL

The college offers hostel facilities for 200 students in Tribal and Sainik Hostels. The admission to the hostel is strictly based on merit, subject to the prescribed reservation/weightage policy. The vacant seats are allotted to new students every year and preference is given to first year students.

Eligibility Conditions

- Only those students will be eligible to seek admission to the hostels who have sought admission to the college before the admission date is over (without late fee).
- Seats in Tribal Hostel are reserved for tribal students only. Students from other categories are admitted in the Sainik Hostel. Seats are also reserved for SC, OBC, IRDP, physically challenged, wards of army personnel, ex-servicemen, outstanding sportspersons, students who have excelled in cultural activities and also for foreign students as per the rules of H.P. Govt.
- Admissions to the hostels are subject to approval of the hostel administration, on merit basis, subject to production of requisite documents and proof of identification.

Procedure for Hostel Admission

1. The students seeking admission are required to submit the Hostel Admission Form online on this website link:
<https://rkmvshimla.edu.in/studentscorner/hosteladmission/>
2. Hard copy with requisite documents is to be submitted, on the dates notified by the college authority.
3. The submitted forms are scrutinized by the Hostel Management Committee and the list of eligible students is displayed on the notice board and the college website.
4. At the beginning of the session, all the vacant seats in the hostel will be allotted to the students on the basis of their merit and their respective category.
5. In case any seat falls vacant, it is allotted to the next student in the merit list prepared at the beginning of the session.
6. The student who seeks admission to the hostels is expected to participate in college activities.

Documents/Certificates/Undertakings required for Admission

The following certificates issued by the competent authority are required for admission to the hostel:

1. A medical fitness certificate issued by a Govt. medical officer or recognized hospital/clinic.
2. SC/ST (if applicable) certificate issued by a first class magistrate.
3. Handicapped certificate issued by the CMO (mentioning the percentage of disability)
4. National/State/District level participation/position certificate (sports or cultural) issued by a competent authority.
5. Widows and daughters of military personnel, killed in action, should produce Free Education Entitlement Card from the Ministry of Defence. Daughters of military personnel /ex- servicemen should produce Free Education Entitlement Card from a competent Military Authority.
6. An Undertaking by Parents, mentioning that her ward does not suffer from any physical or mental illness. If she develops any physical or mental illness/abnormality during her stay in the college hostel, which may cause hindrance in the daily routine of co-boarders, the college authorities reserve the right to cancel her room allotment in the hostel.
7. An undertaking by the parent mentioning that her ward will not indulge in any act that comes under the category of ragging.
8. Information regarding local guardian must be provided on a separate form along with a passport size photograph of the guardian, his/her specimen signature, duly verified by the parent.

Hostel Fees and Funds

1.	Hostel security	Rs. 500
2.	Mess Security (Refundable)	Rs. 1000
Annual Charges (Non -refundable)		
1.	Admission fee (annual)	Rs. 10
2.	Utensil fund	Rs. 30
3.	Furniture maintenance charges	Rs. 100
Monthly Charges		
1.	Room rent per seat	Rs. 30
2.	Common room fund & medical fund	Rs. 50
3.	Attendant fee	Rs. 50
4.	Clerical assistance	Rs. 10
5.	Safai Karamchahi charges	Rs. 50
6.	Water charges	Rs. 100
7.	Electricity charges	Rs. 250
8.	Telephone charges	Rs. 10
9.	Garbage collection charges	Rs. 10
10.	Identity card	Rs. 5

Note: The hostel fees and funds may be increased on the recommendations of the Govt./Hostel Committee. Usage service charges, accruing in excess of the charges already paid, will be charged proportionately from the student.

Code of Conduct for Students / Hostellers:	E-mail ID for Students
http://rkmvshimla.edu.in/pdf/RKMV_COC.pdf	rkmv1977@gmail.com

VALUE ADDED/ ADD-ON PROGRAMMES

Value Added/Add-on programmes are extra courses that help students acquire more skills and gain knowledge. The programme will help students to connect the knowledge acquired in real life situations, making them more job-ready. These are teacher-assisted learning courses (taught by internal and guest faculty teachers) open to all students. The number of seats may vary from 20-40, depending upon the course.

These courses are conducted after class hours and students can register only in one course at a time in each academic year. The duration of each course is of 30 hours and the fee per course will be ₹ 200/-

Courses offered:

1. Yoga for Holistic Health
2. Bollywood and Folk dance
3. Bakery and Cookery
4. Painting
5. Birding
6. Folk Music of HP
7. Basics of Gardening
8. Desktop Publishing (DTP)
9. Basics of Fabric Designing
10. Management Skills
11. Office Automation Tools.
12. Power Point Presentation
13. Self Defense
14. Creating Reels
15. Graphics and Editing



The college also encourages the students to enhance knowledge through online courses under 'SWAYAM' portal. Full examination fee of the **first hundred students** enrolled will be borne by the college. For the next hundred students, 50% of the fee will be borne by the college.

MEMORANDUMS OF UNDERSTANDING (MoUs)



Educational Institutions have a responsibility to go beyond academics and shape well-rounded individuals. Signing MOUs with diverse organizations creates a real-world classroom where students learn values beyond textbooks. These agreements will help students develop philanthropy, love for nature, instill compassion in students, service for the underprivileged, nurture empathy, social responsibility and ethical responsibility to foster a deep connection with nature and mankind.

To achieve this RKMV has established meaningful partnerships through Memorandums of Understanding (MoUs) with various National and International Organisations, Institutions and Government bodies. The college has collaborated with Penn State University (Lehigh Valley) Pennsylvania, USA, JUIT Waknaghat, Shoolini University Solan, Bio-diversity board, Milk Bag recycling (with Har Ghar Hara Ghar, Garbage free India and Clean Mumbai Foundation), INTACH, Earth Just NGO, Mahasu Art, Anil Jyoti Scholarship, Rotary Club Shimla, Municipal Corporation Shimla, Language Art and Culture etc., to boost the academic and professional skills of students. Apart from the benefits offered, MoUs also help to strengthen collaborations, networking and professional development of the educational institution.

CELLS AND CLUBS

NATIONAL CADET CORPS (NCC)

NCC forms an integral part of RKMV, comprising of two units (80 students per unit). Students of 1st Year can join NCC by filling an enrollment form available in the college's NCC Office. During their training, spanning over two years, students can obtain B and C certificates. They are also given a chance to learn and enjoy mountaineering, rock-climbing, trekking, rafting etc.

NATIONAL SERVICE SCHEME (NSS)

National Service Scheme volunteers with the motto, "Not me, but you", work tirelessly towards social welfare activities, awareness and national integration programs, and make sincere efforts to motivate people to be selfless in their service.

THE BHARAT SCOUTS AND GUIDES

Activities undertaken by Bharat Scouts and Guides are primarily based on community development. The college has two units of about 40 students.

CAREER COUNSELLING, TRAINING AND PLACEMENT CELL

The Cell guides the students regarding different career prospects that are available for them. Resource persons from government and private agencies are invited by the cell to counsel the students. The Cell also conducts coaching programs, in hybrid mode, for Final year students of every stream to help them qualify competitive entrance exams. The students will be facilitated with question banks and mock tests at regular intervals.

WOMEN CELL

The cell, an integral part of the college, is not only making the college safe and secure for the girls but also works in the direction of their holistic growth. The cell helps in making them aware of their rights and duties whereby they are not only made empowered but also compassionate human beings. The cell frequently organizes interactive sessions with students to address women-specific problems on priority basis.

SC/ST/OBC CELL

The cell does the onerous job of sensitizing young girls towards the marginalized and the under-privileged.

DISASTER MANAGEMENT CELL

The cell, with the help of police personnel and home guards, makes sincere efforts to educate and train volunteers and the general students to work with equanimity of mind, in the event of any natural or man-made disaster.

RED RIBBON CLUB

The Red Ribbon Club educates and sensitizes the youth to take a lead in reaching out to the general public by launching exhaustive campaigns against AIDS. Students can get themselves registered as volunteers of this club and carry out the awareness activities/campaigns in the society.

ROAD SAFETY CLUB

The Club familiarizes and raises awareness regarding road safety among students. Students are also involved in drives/campaigns related to road safety.

ELECTORAL LITERACY CLUB

The Club engages the students in activities and hands-on experience to sensitize them regarding their electoral rights. It familiarizes them with the electoral process of registration and voting. The Club has been strengthening the culture of electoral participation amongst youth and future voters.

ECO CLUB

An active and vibrant Eco-Club is functioning in the college for creating awareness on various ecological issues and is tirelessly working for the improvement of natural environment.

ENERGY CLUB

The Club in collaboration with Himachal Pradesh State Electricity Board (HPSEB) has been created in the college with the intent of educating students, regarding the prudent use of energy and to spread awareness regarding various schemes of HPSEB. RKMV is the only college in Shimla Division to be chosen for this honor.

ROTARACT/YOUTH RED CROSS CLUB

The purpose of the club is to train students for social service, leadership and management qualities. The club also organizes activities for the general well being of the students.

DRAMATICS CLUB

The Club nurtures creativity, collaboration, communicative skills, and confidence in students through a workshop (every year) to impart extensive training in theatrical exercises.

NRITYANJALI DANCE CLUB

The club fosters creativity and self-expression with physical fitness and teamwork through the art of movements. The club celebrating diversity gives expression to creativity of young girls.

INFRASTRUCTURE AND LEARNING FACILITIES

SCIENCE LABS

The College has well equipped Chemistry, Botany, Physics, Zoology, Biotechnology, Microbiology labs which are upgraded from time to time, keeping in view the latest technological demands for the benefit of the students.

INFORMATION TECHNOLOGY (IT) LAB

A well-equipped Information Technology lab, with internet facility, to impart ICT education to the students of all streams.

HOSPITALITY AND TOURISM LAB

In this lab, students are taught communication and personality development skills required in the hospitality industry through role plays, group discussions, case studies, presentations, and mini projects. The students are also made aware about the current trends and practices in Tourism and Hospitality Industry.

PSYCHOLOGY LABORATORY

A dedicated space designed to support experimental learning, testing, research and skill development across various branches of psychology. It is equipped with standardized apparatuses and psychological tests.

HOME SCIENCE LABORATORY

The Home Science laboratory is well-equipped with modern facilities and appliances to support practical sessions and demonstrations. It provides students with hands-on experience in culinary arts and nutrition-related experiments. Further, the Apparel and Designing Laboratory is well furnished with essential tools and equipment to allow students to explore various aspects of apparel designing, pattern making, and garment construction.

LANGUAGE LAB

The laboratory equipped with 34 computers help to acquire proficiency in listening, speaking, reading and writing languages. The digital language lab offers a strong platform to the students for honing their skills and competency in English, Hindi and Sanskrit language, in an interactive manner.

PAINTING STUDIO

The studio through practical training in portraiture, painting (still life, life study etc.), and mixed media provides students with a dynamic and immersive environment to cultivate their artistic skills and creative vision. The studio-based learning and hands-on training is complemented with theoretical study in art history, encompassing both Indian and Western artists. Students explore key movements, artists, materials, and techniques, gaining a deeper understanding of the historical and cultural context of their work, enabling a comprehensive approach in the visual arts.

APPLIED ART STUDIO

The Studio provides a creative space to artists and designers where they can solve problems through innovative and creative solutions. The students advance by honing their creative expertise to solve complex problems and with the application of skills in Graphic Designing (especially for visual communication and appeal), Industrial Designing, Fashion Designing, Digital Media etc. The Studio works closely with clients to ensure that the design meet specific client's needs and goals.

OUTREACH AND EXTENSION ACTIVITIES: A STEP TOWARDS SUSTAINABILITY



ROTI BANK

To inculcate values of selfless social service among students, the college has started the Roti Bank initiative under 'share and care'. The bank teaches them the virtues of generosity and philanthropy so that they evolve into true citizens of the nation and uphold Mahatma Gandhi's philosophy of adhering to a minimalistic lifestyle.

CAMPUS WASTE MANAGEMENT

RKMV is working in the direction of waste management initiatives which focuses on waste segregation, sending plastic waste for recycling, and making compost out of biodegradable waste. The project plays a crucial role in organizing workshops and guest lectures on waste management, provide training on chemical free cleaners and home cleaning products.

Waste to Wealth: This initiative tackles single-use plastic pollution by collecting plastic waste and handing it over to the Municipal Corporation of Shimla at ₹75/kg for proper disposal.

MILK BAG RECYCLING PROJECT

The project promotes environmental awareness and sustainable practices amongst students, faculty and staff. The initiative facilitates the collection, recycling and re-purposing of plastic milk bags and single use plastic to reduce carbon footprints. The project symbolizes a commitment to environmental stewardship, sustainable development and community engagement.

GREEN INITIATIVE

RKMV with the help of active student participation and the **Department of Environmental Science**, maintains a thriving plant nursery which not only fosters a green ethos but also encourages a sense of responsibility towards nature. RKMV upholds the tradition of gifting potted plants to guests, symbolizing growth, sustainability and its commitment to environmental stewardship. Additionally, biodegradable waste, from the campus, is converted into a nutrient rich compost, which is sold at reasonable rates generating revenue, a green gesture symbolizing growth and environmental care.

KATRAN

The project 'KATRAN', led by the Clothing and Textiles branch of the **Department of Home Science** focuses on upcycling pre-consumer fabric waste to promote sustainability and environmental awareness among students. Students are trained in designing and producing usable textile products, such as eco-friendly jute potli. The project supports the idea of 'earn while you learn,' combining creativity, skill-building, and environmental consciousness with students' income generation. By keeping textiles in use for longer duration and reducing dependency on virgin materials, Project KATRAN contributes to the circular economy and sets a meaningful example of innovation and responsibility in the fashion and textile sector.

Expanding opportunities for artistic growth, **the Department of Painting** facilitates students to create custom artwork for hotels and other establishments on commission basis. The department marked a significant achievement in mural and relief sculpture project at H.P Secretariat. MoU of RKMV with Mahsu Art Society, Shimla, a nonprofit organization, provides students the chance to participate in national and international exhibitions and workshops in various cities enhancing their exposure, networks, overall artistic development and a chance to earn while they learn.

PARENT-TEACHER ASSOCIATION (PTA)

Parent-Teacher Association is formed with the objective of promoting participation of parents in the developmental activities of the college. Their presence and valuable suggestions are eagerly solicited by the staff in P.T.A. meetings. Elections to the general body of the P.T.A. are held at the beginning of every academic session. The PTA comprises of the following members:

1. Principal - Patron of the body
2. Parents or guardians (only those who have blood-relation with the student/students studying in the college)
3. Teachers

OLD STUDENT ASSOCIATION (OSA)

Having been a part of RKMV in their formative years, the old students of the college have a sense of belongingness to the institution and fervently cherish a desire to contribute constructively towards the growth of their Alma mater. To cater to their feelings, the college has formed an alumni association, the membership of which can be obtained by paying a nominal membership fee. The association holds a reunion in the month of October and periodical meetings providing valuable advice to the college authorities regarding academic, co-curricular activities and other pressing issues. The executive body comprises of the following members:

1. Principal: Patron of the Association
2. President, Vice-President, Secretary and Treasurer are elected from amongst the alumni.

VETERAN STUDENTS ASSOCIATION (VSA)

RKMV has reunited veterans who were on rolls when RKMV was known as RPCSDB (*Raja Padam Chand Sanatan Dharm Bhargava Mahavidyalaya*) on a common platform to restore their past experiences as well as to nurture the college with their support and experiences. This move has also strengthened the already existing RKMV Old Students' Association.



ADMISSION COMMITTEES

B.A.1st year (Committee-I)

1. Dr.Mohan Sharma (Convener)
2. Dr. Reenu Devi
3. Mr. Jayanand
4. Dr. Jitender Thakur
5. Dr. Meena Kumari

B.A.1st year(Committee-II)

1. Dr. Laxmi(Convener)
2. Dr.Vipan
3. Ms. Shraddha Shandil
4. Dr. Tanendra Devi
5. Ms. Hemlata
6. Mr. Srikant Sharma

B.A.1st year(Committee-III)

1. Dr. Arvind Paul (Convener)
2. Dr. Nisha Chauhan
3. Mr. Devender Singh
4. Dr. Santosh Kumar
5. Ms. Anita Kumari
6. Ms. Preeti Sood

B.A. 2nd year

1. Dr. Laxmi Sindhu
2. Ms. Geeta Sharma
3. Ms. Upma Sharma
4. Dr. Poonam Verma
5. Ms. Sandhya Kumari
6. Dr. Meena Kumari

B.A. 3rd year

1. Dr. Praveen Bhatia
2. Ms. Usha Sharma
3. Ms. Gita Sharma
4. Dr. Ritu Sharma
5. Dr. Versha Devi
6. Ms. Lakshita

B.Com. 1st Year

1. Dr. Pradeep Thakur (Convener)
2. Ms. Shivani Sood
3. Ms. Reeta Devi
4. Dr. Nishtha

B.Com. 2nd and 3rd Year

1. Dr. Vikrant Thakur (Convener)
2. Dr. Munish Sharma
3. Ms. Harsha Kumari
4. Mr. Pankaj

B.Sc. 1st year

1. Mr. Rajesh Chauhan (Convener)
2. Ms. Anita Rani Saroch
3. Dr. Anjula
4. Ms. Indu Chauhan
5. Ms. Deepali Gupta

B.Sc. 2nd year

1. Dr. Kanika Sharma (Convener)
2. Mr. Pardeep Malhotra
3. Dr. Sushila Devi
4. Dr. Kavita Dhiman

B.Sc. 3rd year

1. Ms. K.S.M. Chauhan (Convener)
2. Dr. Preeti Saluja
3. Ms. Sheetal Charbathia
4. Dr. Anuradha Kapil



COLLEGE ACTIVITY CALENDER (Tentative)

College Reopens	13 June 2025
Admission & Counselling	As per the dates notified by HPU
Regular Classes of 2 nd & 3 rd Year	23 rd June 2025
Regular Classes of 1 st Year	1 st July 2025
Principal's Address	July Second Week
Freshers' Welcome	Last week of July
NSS/NCC/ Bharat Scouts and Guides Enrollment	August 1 st Week
Sports Day	29 th August 2025
Inter-faculty Competition/Fest	Last week of August
Meeting with Boarders/Parents	September 2nd Week
PTA Election and Meeting	14th September, 2025
Inter College Competition	Mid-September
Old Student Association Meeting	September last week
Old Student Association Reunion	Middle of October
CSCA Election	Dates to be notified by HPU
Formation of CSCA	Dates to be notified by HPU
CSCA Oath Taking Ceremony	After CSCA formation
Multiverse Lecture Series for Teachers and Students	Once a Month
NSS Annual Special Camp	November
Mid-Term Examination	December 2 nd Week
PSU Training Program for faculty and students	December 2025
Annual Athletic Meet	December Second week
CSCA function	December First week
Pratispardha (The Inter Faculty Competitions)	February, 2026
Farewell Party (Day Scholars and Boarders)	March, 2026
Annual Prize Distribution Function	March, 2026

ZERO TOLERANCE TO RAGGING

Ragging is a criminal offence and any student found involved in ragging in any form whatsoever, will be **punished stringently**. Ragging in and around the college/ hostel campus or on roads/ approaches leading thereto is strictly prohibited. If any student is found indulging in ragging directly or indirectly, the college authorities shall be obliged under rule 22.17 (a) (b) (c) of H. P. University to expel the guilty and report the matter to the police as ragging amounts to a criminal offence. The college has constituted an **Anti-Ragging Cell** to ensure a ragging free environment. The names and contact numbers of the respective teachers are listed on next page:

Anti-Ragging Cell

Sr. No.	Names	Contact No.
1.	Dr. Luxmi	9418483030
2.	Anita Rani Saroch	8219979496
3.	Pradeep thakur	7018625199
4.	Anjula	9418494077
5.	Jyoti Pandey	7018757956

- All students are hereby cautioned that ragging is a criminal offence. Ragging includes any type of physical and mental torture inflicted by an individual or group, either by words or by conduct, which creates an apprehension in the mind of the person that he/she cannot pursue her studies free from any mental disturbance or torture created thereby. Any person who aids or abets such an action shall also be guilty of such ragging. Ragging in and around the college/hostel campus or on roads/approaches leading thereto is strictly prohibited. The students indulging in ragging will be punished by law.
- Smoking, consuming drugs, alcohol, tobacco products or any other intoxicating substances is strictly prohibited in the college/ hostel campus. Any violation will attract severe disciplinary action.
- The students must carry their identity cards at all times. Entry in the college without identity cards is strictly prohibited.

DISCLAIMER

The information contained in this prospectus is general in nature for the students seeking admission to various classes. It is neither an exhaustive nor a legal document. The information contained here is believed to be correct at the time of publication. However, the college reserves the right to make any alterations, subject to directions from HP Govt. or HP University. The college will not be responsible for any hardship or expense incurred on account of such change.

