

ARTS • SCIENCE • COMMERCE • B.Voc.



# PROSPECTUS

## 2024-25

0177 2807959  
rkmv1977@gmail.com  
www.rkmvshimla.edu.in



**RAJKIYA KANYA MAHAVIDYALAYA, SHIMLA**

Institution of Excellence

Affiliated to H.P. University, Shimla

## ADMISSION/REGULAR CLASSES SCHEDULE

Submission of admission forms for the session 2024-25	03.06.2024 to 15.07.2024	34 days
Pre-Admission counseling of students	03.06.2024 to 15.06.2024	
display of 1 <sup>st</sup> Merit List (UG 1 <sup>st</sup> year Students )	16.07.2024 up to 1:00 P.M	
Fee to be deposited	16.7.2024 up to 19.07.2024	03 Days
Display of 2 <sup>nd</sup> Merit List	20.07.2024 up to 11A.M	
Fee to be deposited	20.07.2024 up to 5.00 PM	01 Days
Orientation for I <sup>st</sup> year students	22.07.2024	01 Day
Admission of UG 2 <sup>nd</sup> year & III <sup>rd</sup> year students Roll On Basis	06.06.2024 to 15.07.2024	31 Days
Fee to be deposited	06.06.2024 to 19.07.2024	35 Days
Post admission counseling	20.07.2024,22.07.2024	02 Days
Regular teaching	23.07.2024 to 28.10.2024	79 Days
	04.11.2024 to 31.12.2024	48 Days
	05.02.2025 to 29.03.2025	45 Days
	Remedial classes beyond normal teaching hours (at least 54 hours)	09 days
<b>Total Teaching Days</b>		<b>181 Days</b>

## VACATION SCHEDULE

Summer vacation	18.06.2024 to 12.07.2024	25 Days
Diwali Break	29.10.2024 to 02.11.2024	05 Days
Winter Vacation	01.01.2025 to 04.02.2025	35 Days
	<b>Total Vacation period</b>	65 Days
Examination	01.04.2025 to 14.05.2025	44 Days
Evaluation of answer scripts	10.04.2025 to 17.05.2025	38 Days

- NOTE:** \* Admission to all programmes of the college is online.  
 \* The admission form, complete in all respects, along with copies of documents to be uploaded, is to be submitted through the college website:

### IMPORTANT LINKS

- **Official Website**  
<https://rkmvshimla.edu.in/>
- **Admission Link**  
<https://rkmvshimla.highaltdeducation.in/>

## PRINCIPAL'S MESSAGE

*“All power is within you;  
You can do anything and everything”*

Swami Vivekananda.



We at RKMV feel that every child is unique and our aim is all about helping the child to realize and explore her potentialities and latent talents. The future of the world depends on our students. As the Principal of the college, my motto is to encourage and empower our students to grow as strong, reflective and humble individuals with discerning minds, prepared to make a mark in all spheres of life. Academics is the prime focus of the college faculty, but we also emphasize on providing opportunity to each and every student to explore her own hidden talents. We aim to develop their soft skills which shall equip the students to manage and lead various challenges of society with an added edge. We have signed MOUs with International and National Universities to provide exposure to our students. This year we will be concentrating on application aspect of learned concepts to make our students more employable. We plan to start Skill Oriented and Entrepreneurship Programs to open new vistas for our students.

The ‘RKMV’ spirit is best captured by these words from the former President and visionary educationist of India Shri Sarve-Palli Radhakrishnan,

*“Education, to be complete, must be humane; it must include not only the training of the intellect but the refinement of the heart and the discipline of the spirit. No education can be regarded as complete if it neglects the heart and the spirit”.*

Let us all join hands to make this institution a temple of learning through our diligence, devotion and dedication.

*The Moment is TODAY*

**Dr. Anurita Saxena**  
Principal Rajkiya Kanya Mahavidyalaya  
Shimla

# College Activities



# RAJKIYA KANYA MAHAVIDYALAYA (R.K.M.V.)

## A Brief Profile



**3500+ STUDENTS**



**4 FACULTIES**



**29 DEPARTMENTS,  
4 SELF FINANCE  
COURSES**

Rajkiya Kanya Mahavidyalaya, Shimla (R.K.M.V.) was established in 1977 when the erstwhile RPCSDB was taken over by the state government. It is a historical and premier institute of higher learning duly accredited with B+ grade by NAAC and was notified as “Institution of Excellence” by the state government. The college is an educational landmark of Himachal Pradesh which primarily aims at higher education of young women and offers undergraduate degree courses in Arts, Science, Commerce, Computers and Vocational courses. Since its inception in 1978 with the strength of 919 students, the college has been scaling great heights with student strength rising to more than three thousand five hundred during the session 2023-24. The job oriented self-financed courses especially B.C.A., B.Sc. (Honours) in Microbiology and Biotechnology, P.G.D.C.A., Add-On and Value Added courses are also being offered to the students to keep pace with the demands of the globalized world.

The college is well equipped with smart class rooms, lecture halls, multi-purpose hall, auditorium, laboratories, computer labs, language lab, computerized library, common room, gymnasium, dispensary and canteen. Apart from these, hostel facility is provided to students coming from tribal areas in the Tribal Hostel and other meritorious students in the Sainik Hostel. Besides sports, the membership of many clubs and societies like NSS, NCC, Bharat Scouts and Guides, Eco Club, Energy club, Youth Red Cross, Road Safety Club, Red Ribbon Club and Rotaract Club can also be opted for by the students as per their interest to learn teamwork, discipline and a sense of responsibility. The college, with its commendable achievements, presents a series of orchestrated efforts on the academic and co-curricular fronts.

## FOREIGN COLLABORATION

RKMV has taken the lead in becoming the first government college in the state to collaborate with Penn State University (Lehigh Valley), Pennsylvania, USA. The Chancellor of the University Dr. Tina Richardson and Dr. Vasu, MD, Advisor to India Collaboration Programme, visited the institution and an MOU was signed on 8<sup>th</sup> April 2024. This partnership will thereby broaden the outlook, research capabilities and knowledge base of faculty members and students.



## NATIONAL COLLABORATION

The college has collaboration with JUIT, Wagnaghat, Shoolini University Solan, Shubh Enterprises (MP), TechnoPak Advisors Pvt. Ltd., Intach, Milk Bag Recycling Project and EarthJust NGO, Bio-diversity board, Mahasu Art and State Museum. The institution is actively involved in Research and Development with these prestigious institutions and organizations. Further, a number of

national and international collaborations are also in the pipeline.

**Sandhya Sangeet Mahavidyalaya** which is affiliated to the prestigious Bhatkhande Sangeet Vidyapeeth, Lucknow stands as the evening wing of the college. This popular evening center facilitates hobby classes in dance and music for general public, with minimum age of enrollment being six years. It also offers a graduate level course in classical dance and music for the students.

The college is a ten-minute walk from the famous Ridge Maidan of Shimla and is also accessible by local transport plying on the circular road.

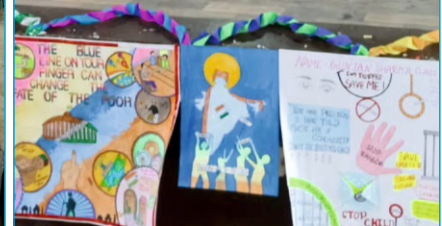
The prospectus for admission to Self-finance and Sandhya Sangeet Mahavidyalaya will be available separately on the college website

## OUR VISION

To transform young girls into well-integrated individuals through inclusive education, who can face challenges of life with courage and commitment for a successful life and devote themselves towards nation building with a sense of dedication, duty and respect for humanity.

## OUR MISSION

The college focuses on the holistic development of girls, motivating and moulding them into world citizens who would illumine the lives that they would touch.



Diverse activities of the college

# College Activities





## CONTENTS

S.No.	Headings	Page No.
1.	ACADEMIC TEAM AND OFFICE STAFF	6-7
2.	ADMISSION COMMITTEES FOR THE SESSION 2024-25	8
3.	ADMISSION PROCEDURE AND CRITERIA (B.A./B.Sc./B.Com. I YEAR)	9
4.	DOCUMENTS/CERTIFICATES REQUIRED TO BE UPLOADED	9
5.	ELIGIBILITY FOR ADMISSION & AGE LIMIT	10
6.	RESERVATION OF SEATS (120 POINT ROSTER)	11
7.	CHOICE BASED CREDIT SYSTEM & ITS OUTLINE	12
8.	COURSES UNDER CBCS & TENTATIVE NO. OF SEATS AVAILABLE	12
9.	CHOICE OF CORE COURSES (DSC- 1 & DSC- 2 IN B.A. I YEAR)	13
10.	ADMISSION AND COURSE GUIDELINES - B.A./B.Sc./B.Com. II & III YEAR	14
11.	SCHEME OF COURSES FOR B.A. PROGRAMME	15
12.	SCHEME OF COURSES FOR B.Sc. PROGRAMME	15-16
13.	SCHEME OF COURSES FOR B.Com. PROGRAMME	17
14.	GUIDELINES AND CONDITIONS FOR OBTAINING DEGREE	18
15.	EVALUATION SYSTEM & MID-TERM TESTS	18-19
16.	DETAIL OF FEE, FUNDS AND OTHER CHARGES	20
17.	CODE OF CONDUCT FOR HOSTELERS / STUDENTS	21
18.	ADMISSION PROCEDURE, CRITERIA AND SCHEME OF PROGRAMME FOR B.VOCATION I YEAR	21-24
19.	HOSTEL ADMISSIONS	25
20.	HOSTEL FEE AND FUNDS	26
21.	FINES, PENALTIES	26
22.	LEAVE RULES FOR STUDENTS	26
23.	LIBRARY/LIBRARY RULES, SPORTS & COLLEGE MAGAZINE	27
24.	SCHOLARSHIPS/INTERNSHIPS	28
25.	RKMV 'LEARN AND EARN' INTERNSHIP	29
26.	ADD-ON COURSES	29
27.	VALUE ADDED PROGRAMME	29
28.	EXTENTION ACTIVITIES	30
29.	CELLS / CLUBS / LABS	31-33
30.	BEST PRACTICES	34
31.	PARENTS-TEACHERS ASSOCIATION (PTA)	35
32.	RKMVIANS ASSOCIATION (OSA) /VETERAN STUDENTS ASSOCIATIONS (VSA)	35
33.	ANNUAL COMMITTEES (2024-25)	36-41

## ACADEMIC TEAM

**Principal: Dr. Anurita Saxena**

### FACULTY OF ARTS/ HUMANITIES

#### **Department of Applied Arts**

1. Mr. Jaya Nand (Asst. Prof.)

#### **Department of Dance**

1. Ms. Usha Sharma (Assoc. Prof.)

#### **Department of Economics**

1. Dr. Vikrant Thakur (Asst. Prof.)
2. Ms. Sandhya Kumari (Asst. Prof.)
3. Ms. Nivedita Chauhan (Asst. Prof.)

#### **Department of Education**

1. Dr. Tanendra Devi (Asst. Prof.)

#### **Department of English**

1. Dr. Reva Gupta (Assoc. Prof.)
2. Dr. Sandhya Sharma (Assoc. Prof.)
3. Ms. Geeta Sharma (Assoc. Prof.)
4. Ms. Upma Sharma (Asst. Prof.)
5. Dr. Ritu Sharma (Asst. Prof.)
6. Dr. Poonam Verma (Asst. Prof.)
7. Ms. Shradha Shandil (Asst. Prof.)

#### **Department of Geography**

1. Dr. Madan Lal Mankotia (Assoc. Prof.)
2. Dr. Arvind Paul (Asst. Prof.)
3. Dr. Reenu Devi (Asst. Prof.)

#### **Department of Hindi**

1. Dr. Surinder Sharma (Assoc. Prof.)
2. Ms. Sangeeta Jhagta (Assoc. Prof.)
3. Dr. Nisha Chauhan (Asst. Prof.)
4. Dr. Santosh Thakur (Asst. Prof.)

#### **Department of History**

1. Ms. Nisha Kumari (Asst. Prof.)
2. Ms. Hem Lata (Asst. Prof.)
3. Ms. Versha Chauhan (Asst. Prof.)

#### **Department of**

#### **Journalism & Mass Communication**

1. Mr. Sudhir (Asst. Prof.)

#### **Department of Music (Instrumental)**

1. Dr. Praveen Bhatia (Assoc. Prof.)
2. Dr. Anjali Sharma (Asst. Prof.)

#### **Department of Music (Vocal)**

1. Dr. Luxmi (Assoc. Prof.)
2. Dr. Sunita Sharma (Asst. Prof.)
3. Ms. Muskan (Asst. Prof.)

#### **Department of Nutrition & Health Education**

1. Dr. Jyoti Pandey (Asst. Prof.)
2. Ms. Preeti Sood (Asst. Prof.)

#### **Department of Painting**

1. Dr. Bhader Singh (Asst. Prof.)

#### **Department of Philosophy**

1. Ms. Anita Kumari (Asst. Prof.)
2. Vacant

#### **Department of Physical Education**

1. Dr. Jitender Thakur (Asst. Prof.)

#### **Department of Political Science**

1. Dr. Saroj Bhardwaj (Assoc. Prof.)
2. Dr. Vipin (Asst. Prof.)
3. Mr. Devender Singh (Asst. Prof.)

#### **Department of Public Administration**

1. Dr. Pratima Kapoor (Assoc. Prof.)
2. Dr. I.D. Sharma (Assoc. Prof.)

#### **Department of Psychology**

1. Dr. Ishita Chauhan (Asst. Prof.)

#### **Department of Sanskrit**

1. Dr. Mohan Sharma (Asst. Prof.)

#### **Department of Sociology**

1. Ms. Anjali Chauhan (Assoc. Prof.)
2. Dr. Laxmi Sindhu (Assoc. Prof.)
3. Vacant

#### **Department of Tourism & Travel Management**

1. Mr. Srikant Sharma (Asst. Prof.)

### FACULTY OF COMMERCE

1. Mr. Pardeep Thakur (Asst. Prof.)
2. Ms. Shivani Sood (Asst. Prof.)
3. Ms. Reeta Bhardwaj (Asst. Prof.)
4. Dr. Munish Sharma (Asst. Prof.)
5. Ms. Harsha Kumari (Asst. Prof.)

### FACULTY OF SCIENCE

#### **Department of Botany**

1. Dr. Bhagwati Charan (Assoc. Prof.)
2. Ms. Indu Chauhan (Asst. Prof.)
3. Vacant

**Department of Chemistry**

1. Dr. Kanika Sharma (Assoc. Prof.)
2. Dr. Preeti Saluja (Asst. Prof.)
3. Ms. Deepali Gupta (Asst. Prof.)
4. Dr. Anuradha Kapil (Asst. Prof.)
5. Vacant

**Department of Computer Application**

1. Dr. Nishtha (Asst. Prof.)
2. Ms. Sheetal Charbathia (Asst. Prof.)

**Department of Mathematics**

1. Mr. Rajesh Chauhan (Assoc. Prof.)
2. Ms. Anita Rani Saroch (Assoc. Prof.)
3. Dr. Anjula (Asst. Prof.)

**Department of Physics**

1. Mr. Pradeep Malhotra (Asst. Prof.)
2. Dr. Sushila Devi (Asst. Prof.)

**Department of Zoology**

1. Ms. K.S.M. Chauhan (Assoc. Prof.)
2. Mr. Rajesh Kumar Azad (Assoc. Prof.)
3. Ms. Kavita Dhiman (Asst. Prof.)

**Department of Environmental Science**

1. Dr. Meena Kumari (Asst. Prof.)

**Bursar**

1. Mr. Rajesh Chauhan (Assoc. Prof.)

**Library**

1. Ms. Poonam Bhardwaj (Librarian)

**OFFICE STAFF**

1. Vacant (Supdt. Gr- I)
2. Mr. Satya Prakash (L.A.)
3. Mr. Prem Singh Negi (Supdt. Gr-II)
4. Mr. Ganga Ram (L.A.)
5. Mr. Sanjeev Thakur (Clerk)
6. Ms. Asha Devi (L.A.)
7. Mr. Sunil Shyam (Clerk)
8. Mr. Prem Chand (L.A.)
9. Mr. Mohan Lal (J.O.A.) IT
10. Mr. Gulab Singh (Chowkidar)
11. Ms. Sunita (Asstt Lib.)
12. Ms. Sundla Devi (Peon)
13. Mr. Patel Chand (S.L.A.)
14. Ms. Gulabo Devi (Peon)
15. Mr. Prem Prakash (S. L. A.)
16. Mr. Pyar Chand (Peon)
17. Mr. Roshan Lal (J.L.A.)
18. Ms. Molma Devi (Peon)
19. Mr. Sunil Kumar (J.L.A.)
20. Mr. Chet Ram (Chowkidar)
21. Mr. Krishan Singh (J.L.A.)
22. Ms. Savita Devi (Peon)
23. Mr. Vijay Kumar (J.L.A.)
24. Ms. Guddi Devi (Peon)
25. Mr. Sunder Singh (L.A.)
26. Mr. Hira Singh (L.A.)
27. Mr. Mukul Kumar (L.A.)
28. Ms. Sumitra Devi (L.A.)

## ADMISSION COMMITTEES FOR THE SESSION 2024-25

Dean Admissions	Faculty/Class
1. Dr. Saroj Bhardwaj	B.A. (All Classes)
2. Ms. K.S.M. Chauhan	B.Sc. (All Classes)
3. Mr. Pradeep Thakur	B.Com. (All Classes)

B.A. I <sup>st</sup> year (Committee-I)	B.A. I <sup>st</sup> year (Committee-II)	B.A. I <sup>st</sup> year (Committee-III)
<b>1. Dr. Mohan Sharma (Convener)</b> 2. Mr. Sudhir 3. Dr. Reenu Devi 4. Mr. Jaya Nand 5. Dr. Jitender Thakur 6. Dr. Meena Kumari	<b>1. Dr. Luxmi (Convener)</b> 2. Dr. Vipin 3. Ms. Shradha Shandil 4. Dr. Tanendra Devi 5. Ms. Hem Lata 6. Mr. Srikant Sharma	<b>1. Dr. Arvind Paul (Convener)</b> 2. Dr. Nisha Chauhan 3. Mr. Devender Singh 4. Dr. Santosh Kumar 5. Ms. Anita Kumari 6. Ms. Preeti Sood

B.A. II <sup>nd</sup> year	B.A. III <sup>rd</sup> year
<b>1. Dr. Laxmi Sindhu (Convener)</b> 2. Ms. Geeta Sharma 3. Ms. Upma Sharma 4. Dr. Poonam Verma 5. Ms. Sandhya Kumari 6. Dr. Jyoti Pandey	<b>1. Dr. Reva Gupta (Convener)</b> 2. Dr. Praveen Bhatia 3. Ms. Usha Sharma 4. Dr. Anjali Sharma 5. Dr. Ritu Sharma 6. Ms. Versha Chauhan

B. Com. I <sup>st</sup> year	B. Com. II <sup>nd</sup> & III <sup>rd</sup> year
<b>1. Dr. Pardeep Thakur (Convener)</b> 2. Ms. Shivani Sood 3. Ms. Reeta Devi 4. Dr. Nishtha	<b>1. Dr. Vikrant Thakur (Convener)</b> 2. Dr. Munish Sharma 3. Ms. Harsha Kumari 4. Mr. Pankaj

B.Sc. I <sup>st</sup> year	B.Sc. II <sup>nd</sup> year	B. Sc. III <sup>rd</sup> year
<b>1. Mr. Rajesh Chauhan (Convener)</b> 2. Ms. Anita Rani Saroch 3. Dr. Anjula 4. Ms. Indu Chauhan 5. Ms. Deepali Gupta	<b>1. Dr. Kanika Sharma (Convener)</b> 2. Mr. Pradeep Malhotra 3. Dr. Sushila Devi 4. Ms. Kavita Dhiman	<b>1. Ms. K.S.M. Chauhan (Convener)</b> 2. Dr. Preeti Saluja 3. Ms. Sheetal Charbathia 4. Dr. Anuradha Kapil

## ADMISSION PROCEDURE AND CRITERIA

(B.A./B.Sc./B.Com.I<sup>st</sup> Year)

### Guidelines and General Instructions:

1. The candidates seeking admission to the above classes should apply **online**. The form, complete in all respects, is to be filled in by the candidate and copies of the documents uploaded must be submitted through the college website [www.rkmvshimla.edu.in](http://www.rkmvshimla.edu.in).
2. A student applying for admission in B.A. I year is advised to give four subjects/courses of her choice, choosing at least one course from each group (page 14). But the allotment of courses (DSC-1 & DSC-2) to the student will be purely on merit basis.
3. Subject wise merit list will be displayed on the college website and the college notice board on the scheduled dates.
4. The admission forms of the candidates appearing in the merit list will be scrutinized **online** by the concerned Admission Committee.
5. The admission form recommended by the Admission Committee and approved by the Principal entitles a student to deposit the prescribed fee within the stipulated period.
6. A candidate who fails to deposit the fee/dues by the prescribed date and time shall forfeit her right to admission and the seat shall be offered to the next student in the merit list for which the notices will be displayed on the official website, accordingly. In no case shall the third merit list be issued.
7. In case of tie in selection, the candidate older in age shall be given weightage.
8. Roster for reservation of seats in various categories shall be as per rules of H.P. University, Shimla.
9. Incomplete admission forms and those without copies of uploaded documents will **not** be entertained.
10. No admission, whatsoever, shall be made after the due date.
11. All admissions will be as per admission schedule notified by H.P. University from time to time.
12. A candidate who intends to seek admission in the hostel shall apply **online**. The schedule for hostel admission will be notified on the notice board and official website.

### Documents and Certificates required to be Uploaded while Applying for Admission

1. Passport size photograph
2. Copy of **Matriculation** certificate
3. Copy of **10+2** certificate
4. Copy of **original Character certificate** from the Head of the Institution last attended or character certificate issued by a Gazetted Officer in case of a private candidate. The character certificate should not be older than 6 months on the day of admission.
5. Copy of certificate issued by competent authority for availing benefit of **reservation** in the category concerned.
6. Copy of **Bonafide Himachali Certificate** for the exemption of Tuition Fee.
7. A documentary evidence/declaration as the proof of activities for the **period of gap** in the academic career.
8. An **equivalence eligibility certificate** from H.P. Board/University for the candidates who have passed +2 from a Board other than H.P. Board of School Education/I.C.S.E./C.B.S.E.
9. Copy of **original Migration certificate** for the candidates who have passed from Board /University other than the H.P. Board of School Education /H.P. University.
10. Copy of **Aadhar** card.

**Note:** Admission without any of the above-mentioned documents shall be purely provisional and at the candidate's own risk. The candidate must produce all her original certificates for verification when demanded by the Admission Committee/college office on the dates displayed on the notice board and the college website.

**The students of B.A./ B.Sc./B.Com. II must choose the SEC courses from one of the DSC-1 and DSC-2 courses opted by them in first year.**

## ELIGIBILITY FOR ADMISSION

- i. **B.A. Pass Course:** The students who have passed +2 examination or an examination equivalent thereto, accepted as equivalent by various bodies of H.P. University with 33% marks (including English). The students opting for Mathematics as one of the subjects of study must have 45% marks in aggregate or 45% marks in Mathematics at +2 level. However, a student who has passed qualifying examination in Arts stream will be given preference in B.A. programme.
- ii. **B.Sc. Pass Course:** +2 examination or an examination equivalent thereto, accepted as equivalent thereto, by various bodies of H.P. University with pass marks in five subjects (three Science subjects & one English) with 45% marks. The students seeking admission in B.Sc. I year (Non-Medical) have the option to choose either Chemistry or Computer Science as one of the Discipline Specific Courses for study.
- iii. **B.Com. Pass Course:** The minimum eligibility condition for a student to get admission in B.Com. is 33% marks in +2 examination. However, a student who has passed qualifying examination in Commerce stream will be given preference in the Commerce programme. The candidates opting for Commerce from other streams must have passed Mathematics/Economics as compulsory subjects at +2 level with a minimum of 45% marks.
- iv. A student who has passed Shastri, Prak Shastri from a Sanskrit College affiliated to H.P. University or Rashtriya Sanskrit Sansthan (Deemed University) under MHRD, Govt. of India, shall be eligible for admission to Arts stream only, provided the candidate has passed Prak Shastri or Shastri with English as one of the subjects.
- v. Vocational subjects under National Vocational Education Qualification Framework (NVEQF) shall be given weightage equivalent to any other general education subject.
- vi. All the admissions in B.A./B.Sc./B.Com. programme will be made on the merit of +2 examination, taking into consideration the best five subjects including English as one of the subjects.
- vii. **The students placed under compartment or failed in +2 examination are not eligible for admission in the college.**
- viii. Admission against quota meant for outstanding sportswomen and outstanding students in cultural activities shall be made only once in the beginning of the session. These students must also qualify the minimum eligibility conditions for admission in that course as provided under rules.
- ix. Only those students will be considered for Sports quota who have participated in the District/State/National Level Tournaments.
- x. Only those students who have secured 1st, 2nd or 3rd position in District/State/National Level in cultural events will be considered for the quota meant for outstanding students in cultural activities.
- xi. It will be mandatory for the students admitted against Sports and Cultural quotas to participate in sports/cultural events.
- xii. **Original certificates will have to be produced when demanded by the college authority. The dates for the same will be displayed on the college website and notice board.**
- xiii. The roster for reservation of seats for various categories shall be as per H.P. University, Shimla.

### Upper Age Limit

- i). An applicant must not be more than 23 years of age (25 years in case of girl students) as on July 1, 2024. A relaxation of 3 years is applicable to candidates belonging to SC/ST category.
- ii). The Vice-Chancellor, H.P.U. may, in exceptional cases/circumstances, to be recorded in writing, give relaxation in age up to a maximum of 6 months to any candidate. All such cases of age relaxation of up to six months may be granted admission provisionally by the Principal and a consolidated list of all such cases will be sent for approval of the Vice-Chancellor by 31<sup>st</sup> October of every academic year.
- iii). Relaxation in upper age limit is also admissible to physically challenged candidates.

**Note: All admissions made by the college are provisional till regularized by H.P. University.**

## RESERVATION OF SEATS FOR ADMISSION IN VARIOUS COURSES

The college follows the reservation policy of H. P. Government and H. P. University in admissions. The following reservations are available, which are filled according to the reservation roster devised by H. P. University:

Scheduled Caste (SC)	15%
Scheduled Tribe (ST)	7.5%
Sports (SP)	5%
Cultural Activities (CUL)	5%
Persons with Disability (PC)	5%
Economically Weaker Section (EWS)	10%

These reservations will be applicable to those who have passed their qualifying examination from H. P. Board of School Education or from any other schools located within the territorial jurisdiction of Himachal Pradesh or bonafide resident of Himachal Pradesh. Seats under Sports and Cultural quotas will be allotted to those students who have participated in events recognized by H. P. U. Sports and Co-Curricular Council. The final decision to allot seats in these quotas will be with the respective committees constituted for the same. For reservation, the following roster will be followed:

### ROSTER (120 POINTS) TO BE FOLLOWED FOR ADMISSION

The admission will be made purely on merit subject to the number of seats available and the reservation as per H.P. University rules/roster.

1	EWS	21	PC	41	ST	61	CUL	81	CUL	101	
2		22	EWS	42	PC	62	PC	82	PC	102	
3		23		43	EWS	63		83		103	
4		24		44		64	EWS	84		104	
5		25		45		65	SC	85	SC	105	EWS
6		26	SC	46	SC	66		86		106	SC
7	SC	27	ST	47		67	ST	87		107	ST
8		28		48		68		88	EWS	108	
9		29		49		69		89		109	
10		30		50		70		90		110	
11	EWS	31		51		71		91	SC	111	
12	SC	32	EWS	52	SC	72	SC	92		112	
13	ST	33	SC	53	ST	73		93	ST	113	SC
14		34		54	EWS	74		94		114	
15		35		55		75	EWS	95	115	EWS	
16		36		56		76		96	EWS	116	PC
17		37		57		77		97	SC	117	SP
18	SC	38	CUL	58		78	SC	98	CUL	118	CUL
19	SP	39	SC	59	SC	79	SP	99	SP	119	SC
20	CUL	40	SP	60	SP	80	ST	100	PC	120	ST

**Note:** 05 seats for B.A., 02 for B.Sc. (01 each for Life Sciences and Physical Sciences), 01 for B.Com. and 02 for B.Voc. Are reserved over and above the allotted seats for single girl child.

- The candidates applying for sports and Cultural quotas should deposit the hard copy of the admission form along with the supporting documents on or before date to be notified as per university admission schedule in the Department of Physical Education

## CHOICE BASED CREDIT SYSTEM (CBCS)

From the academic session 2016-17, H.P. University has adopted the UGC framework of curriculum under CBCS to ensure uniformity in the standards of higher education and to provide the students quality education at par with the best in India. The CBCS provides an opportunity for the students to choose subjects from the prescribed courses comprising Core, Elective and Skill based. In this system the courses are evaluated following a grading system, which is considered to be better than the conventional marking system. The uniform grading system in the entire higher education sector in India will benefit the students to move across institutions both within India and outside. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on students' performance in examinations, the U.G.C. has formulated the following guidelines to be followed:

## OUTLINE OF CHOICE BASED CREDIT SYSTEM

The U.G. programme under CBCS in a college affiliated to H.P. University will comprise of the following categories of courses:

1. **Core Course:** A course, which should compulsorily be studied by a candidate as a core requirement is termed as Core Course.
2. **Elective Course:** Generally, a course which can be chosen from a pool of courses and which may be very specific or specialised or advanced or supportive to the discipline/subject of study, or which provides an extended scope or which enables an exposure to some other discipline/subject/ domain, or nurtures the candidate's proficiency/skill is called an Elective Course.
  - 2.1 **Discipline Specific Elective (DSE) Course:** Elective Course offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institution may also offer discipline related Elective Courses of interdisciplinary nature (to be offered by main discipline/ subject of study).
  - 2.2 **Dissertation/Project:** An elective course is designed to acquire special/advanced knowledge, such as supplement study/support study to a project work. A candidate studies such a course on her own with an advisory support by a teacher/faculty member which is called a dissertation/project. A Project Work/ Dissertation would be of 6 credits which may be given in lieu of a Discipline Specific Elective paper.
  - 2.3 **Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject with an intention to seek exposure is called a Generic Elective course.
3. **Ability Enhancement Courses (AEC):** Ability Enhancement Courses are of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC).
  - 3.1 **Ability Enhancement Compulsory Courses (AECC):** AECC courses include - (1) Environmental Science, English Communication /Modern Indian Languages (MIL) Communication. These are mandatory for all disciplines.
  - 3.2 **Skill Enhancement Courses (SEC):** These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge.



**SCHEME OF COURSES**

**(B.A./B.Sc./B. Com.) I Year**

**Bachelor Core Courses/Subjects of study under UGC-CBCS system**

STREAM	COURSES	TOTAL SEATS AVAILABLE (DSC1+DSC2)
<b>SCIENCE</b>	<b>Non-Medical</b> - Physics, Mathematics, Chemistry, Computer Application	200
	<b>Medical</b> -Botany, Zoology and Chemistry	200
<b>COMMERCE</b>	Courses prescribed for B.Com. Degree by H.P. University	260
<b>ARTS/ HUMANITIES</b>	Political Science	260
	History	260
	Sociology	240
	Geography	240
	Economics	240
	Public Administration	140
	Hindi	140
	English	140
	Physical Education	80
	Mathematics	80
	Philosophy	60
	Psychology	60
	Sanskrit	60
	Tourism & Travel Management	60
	Education	60
	Journalism & Mass Communication	60
	Music (V&I)	60
Home Science Nutrition & Health	60	
Dance	40	
Painting	40	
Applied Art	40	

**CHOICE OF CORE COURSES (DSC-1 & DSC-2) IN B.A. I<sup>st</sup> YEAR**

<b>Group 1</b>	English/Hindi/Sanskrit/Economics
<b>Group 2</b>	Political Science/ Public Administration/Journalism & Mass Communication/ Philosophy
<b>Group 3</b>	History/Sociology/Tourism & Travel Management/Education/Mathematics
<b>Group 4</b>	Geography/Physical Education/Music (Vocal)/ Music (Instrumental)/Dance/Painting/ Commercial Art/ Nutrition & Health Education/Psychology

- ▶ A candidate will have to list 4 subjects/courses of her choice, choosing at least one from each group given above.
- ▶ Out of the 4 courses listed/chosen by the candidate DSC-1 & DSC-2 will be allotted to the candidate, purely on merit basis.
- ▶ Choosing of subjects/courses by a candidate does not guarantee admission to a particular course. Admission of a student in a course will be **merit based only**.
- ▶ A candidate **cannot** opt for 2 practical subjects as DSC -1 and DSC -2.

#### ADMISSIONS AND COURSE GUIDELINES- B.A./B.Sc./B.Com II<sup>nd</sup> & III<sup>rd</sup> YEAR

- ▶ Admission to the above classes is open on Roll-on basis. In Roll-on system, the students who have studied in I and II year in the previous session are allowed to take **provisional** admission in the next class i.e. in II and III year respectively, without waiting for the final result of the previous year.
- ▶ However, these students will have to fulfill all the formalities laid down by the college authorities like filling up of the online admission form and depositing the prescribed fee within the stipulated date and time. Admission schedule as notified by H.P. University will be displayed on the notice board and official website of the college.
- ▶ DSC-1 and DSC-II subjects, once chosen/allotted in B.A. I and B.Sc. I year **cannot** be changed in II or III year of B.A./ B.Sc.
- ▶ The students getting admission in II year will have to study two Skill Enhancement Courses (SEC-1 & SEC-2) in the DSC-1 or DSC-2 subjects/disciplines of their choice studied in first year, in addition to the courses DSC-1, DSC-2, Compulsory English/MIL in B.A./B.Com. and DSC-1, DSC-2, DSC-3 in B.Sc.
- ▶ SEC/ AEEC in II and III years will be from DSC-1 or DSC-2 subject allotted in first year.
- ▶ The students seeking admission in B.A./B.Com. III year will study the Discipline Specific Elective (DSE-1, DSE-2) courses in the subjects/disciplines studied earlier, SEC-3 and SEC-4 in the subject of their first choice studied and two courses of Generic Elective (GE-1 & GE-2) in an unrelated subject/discipline.
- ▶ The students in B.Sc. III year will have to study the DSE-1, DSE-2, DSE-3 courses in the subjects/ disciplines selected earlier and SEC-3, SEC-4 in the subject of their first choice studied.
- ▶ Generic subject in B.A. III year will be any subject other than the DSC-1 and DSC-2 (Generic subjects will be allotted by the college).

**Note: \* A candidate who fails to fill the online admission form and deposit the prescribed fee within stipulated period in Roll-on System will not be allowed to attend the classes and appear in annual examinations.**

**\* All the candidates are directed to strictly adhere to the timeline prescribed by the H. P. University.**

**SCHEME OF COURSES**

**TABLE-1: B.A. PROGRAMME**

Year	Discipline Specific Course (DSC) -12 courses	Core Courses Compulsory Courses (Compulsory for all)	Ability Enhancement Compulsory Course (AECC)-2 courses (Compulsory for all)	Skill Enhancement Course (SEC)- 4 courses	Discipline Specific Elective (DSE)- 4 courses	Generic Elective (GE)-2 courses
First Year	DSC 1A=6 Credit DSC 1B=6 Credit DSC 2A=6 Credit DSC 2B=6 Credit 24 Credit	Eng.-1=6 Credit SKT/Hindi 1=6 Credit (one out of three) 12 Credit	Environmental Science=4 Credit Hindi/Eng./Skt.=4 Credit 8 Credit	Nil	Nil	Nil
Second Year	DSC IC=6 Credit DSC ID =6 Credit DSC 2C=6Credit DSC 2D=6Credit 24 Credit	Eng.-2=6 Credit SKT/Hindi-2=6 Credit 12 Credit	Nil	SEC-1=4 Credit SEC-2=4 Credit 8 Credit	Total Credits=44	
Third Year	Nil		Nil	SEC-3=4 Credit SEC-4=4 Credit 8 Credit	DSE IA-6 DSE IB=6 Credit DSE 2A=6 Credit DSE 2B=6 Credit 24 Credit Total Credits=44	GE 1=6 Credit GE 2=6 Credit 12 Credit

**Total Credits in B.A. Three Year Degree Course 44x3=132**

**TABLE 2: B.Sc. MEDICAL/NON-MEDICAL /COMPUTER APPLICATION PROGRAMME**

Year	Discipline Specific Course (DSC)-12	Ability Enhancement compulsory Course (AECC)-2	Skill Enhancement Course (SEC)-4	Discipline Specific Elective (DSE)-6	Total Credits
<b>I</b>	DSC-1A=6 Credit DSC-1B=6 Credit DSC-2A=6 Credit DSC-2B=6 Credit DSC-3A=6 Credit DSC-3B=6 Credit 36 Credit	Environmental Science= 4 Credit Hindi/Eng./Skt.=4 Credit (One out of Three) 8 Credit	NIL  NIL	NIL  NIL	44
<b>II</b>	DSC-IC=6 Credit DSC-ID=6 Credit DSC-2C=6 Credit DSC-2D=6 Credit DSC-3C=6 Credit DSC-3D=6 Credit 36 Credit	NIL	SEC-1=4Credit SEC-2=4 Credit  8 Credit	NIL	44
<b>III</b>	NIL	NIL	SEC-3=4 Credit SEC-4=4 Credit  8 Credit	DSE-1A=6 Credit DSE-1B=6 Credit DSE-2A=6 Credit DSE-2B=6 Credit DSE-3A=6 Credit DSE-3B=6 Credit Credit=36	44

**Total Credits in B.Sc. Three Year Degree Course 44x3=132**

**TABLE 3: B. Com. Three-Year (Annual) CBCS Programme Structure**

Course No.	Course Title	Course Type
	<b>Year-I</b>	
	Environmental Science	Ability-Enhancement Compulsory Course (AECC)-1
BC 1.1	Financial Accounting	Core Course C-1
BC 1.2	Business Organization and Management	Core Course C-2
	English-1 Core English (Compulsory for BA/B.Com)	Core Course C-3
	Language: English/Hindi/Modern Indian Language	Ability-Enhancement Compulsory Course (AECC)-2
BC 1.3	Business Law	Core Course C-4
BC 1.4	Business Statistics and Mathematics	Core Course C-5
	Hindi-1/Modern Indian Language	Core Course C-6
	<b>Year II</b>	
BC 2.1	Company Law	Core Course C-7
BC 2.2	Income Tax Law and Practice	Core Course C-8
	English-II	Core Course C-9
BC 2.3	Computer Applications in Business	Skill-Enhancement Elective Course (SEC)-1
HIND400	Hindi -II	Core Course C-10
BC 2.4	Corporate Accounting	Core Course C-11
BC 2.5	Cost Accounting	Core Course C-12
BC 2.6	E-Commerce	Skill-Enhancement Elective Course (SEC)-2
	<b>Year III</b>	
	Any one of the following	Discipline Specific Elective (DSE)-1
BC 3.1	(a) Human Resource Management	
BC 3.1	(b) Principles of Marketing	
BC 3.1	(c) Fundamentals of Financial Management	
	Any one of the following	Discipline Specific Elective (DSE)-2
BC 3.2	(a) Corporate Governance and Auditing	
BC 3.2	(b) Goods and Services Tax (GST)	
BC 3.3	Entrepreneurship	Skill-Enhancement Elective Course (SEC)-3
ECONA313	Economy of Himachal Pradesh	Generic Elective (GE)-1
	Any one of the following	Discipline Specific Elective (DSE)-3
BC 3.5	(a) Corporate Tax Planning	
BC 3.5	(b) Banking and Insurance	
BC 3.5	(c) Management Accounting	
BC 3.5	(d) Computerized Accounting System	
	Any one of the following	Discipline Specific Elective (DSE)-4
BC 3.6	(a) International Business	
BC 3.6	(b) Office Management and Secretarial Practice	
BC 3.6	(c) Fundamentals of Investment	
BC 3.6	(d) Consumer Protection	
BC 3.7	Personal Selling and Salesmanship	Skill-Enhancement Elective Course (SEC)-4
ECONA314	Indian Economy	Generic Elective (GE)-2

**TABLE 4: B.COM. PROGRAMME**

<b>Basic Structure: Distribution of Courses</b>			
<b>1.</b>	<b>Ability-Enhancement Compulsory Course (AECC)</b>	2 Papers of 4 Credits each (Total Credit Hrs. 4x2)	8
<b>2.</b>	<b>Skill-Enhancement Elective Course (SEC)</b>	4 Papers of 4 Credits each (Total Credit Hrs. 4x4)	16
<b>3.</b>	<b>Core Course</b>	12 Papers of 6 Credits each (Total Credit Hrs. 12x6) (5 Lectures and 1 Tutorial)	72
<b>4.</b>	<b>Discipline Specific Elective (DSE)</b>	4 Papers of 6 Credits each (Total Credit Hrs. 3x6) (5 Lectures and 1 Tutorial)	24
<b>5.</b>	<b>Generic Elective (GE)</b>	2 Papers of 6 Credit each (Total Credit Hrs. 3x6) (5 Lectures and 1 Tutorial)	12
	<b>Total Credit Hours</b>		132

**Email ID for Students**  
**rkmv1977@gmail.com**

**Code of Conduct for Students/Hostellers:**  
**[http://rkmvshimla.edu.in/pdf/RKMV\\_COC.pdf](http://rkmvshimla.edu.in/pdf/RKMV_COC.pdf)**

**A Mentor Mentee Scheme is being implemented to support the students in their academics and to help them resolve other college related issues**

## GUIDELINE AND CONDITIONS FOR OBTAINING DEGREE

- A candidate has to earn 132 credits for pass course degree in B.A./B.Sc./B.Com. programme.
- An undergraduate degree in Humanities/Social Sciences/Commerce disciplines may be awarded if a student completes 4 Core papers each in two disciplines of choice, 2 Core papers each in English and MIL respectively, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC) and 2 papers each from a list of Discipline Specific Elective based on 2 disciplines of choice selected above, respectively and 2 papers from the list of Generic Elective papers (See Table 1).
- An undergraduate degree in Science discipline may be awarded if a student completes 4 (DSC) Core papers each in three disciplines of choice, 2 Ability Enhancement Compulsory Courses (AECC), minimum 4 Skill Enhancement Courses (SEC) and 2 Discipline Specific Elective (DSE) courses each in three discipline of choice (See Table 2).
- Every student shall be required to undergo a regular course of study i.e., attendance in lectures, tutorials, seminars, practical etc., in order to be eligible to appear for University examination. A candidate should attain 75% attendance in each of the concerned courses in Theory and Practical, separately.
- Internal Assessment/Continuous Comprehensive Assessment (CCA) and Annual Examination will be as per HPU guidelines.
- In Annual System the minimum qualifying marks is 40% in aggregate. However, to score 35% marks in each CCA and Final Examination (separately) will be compulsory. For practicals, 40% passing marks will be mandatory.
- A candidate failing either in one or two subjects/papers in annual examination will be placed under compartment in those subjects/papers. Such students will have only two chances, one at supplementary stage and another at the annual stage, to clear the compartment.
- A candidate failing in three or more subjects/papers will be treated as **FAIL**, in that year and will have to repeat the entire year.
- The results will be declared as per grading system and the students will have to complete the degree within 5 years.

**Note:** The above guidelines/conditions may vary as per the latest notification by the H.P. University.

## EVALUATION SYSTEM

As per H.P. University guidelines, the marks scheme for all undergraduate courses in annual system for B.A./B.Com programme will be in the ratio of 70:30 i.e., 70 marks for theory (annual examination) and 30 marks for Continuous Comprehensive Assessment (CCA)/Internal Assessment (IA). For all the courses of B.Sc. programme, the ratio will be 50:20:30 i.e., 50 marks for theory (annual examination), 20 marks for practical (annual examination) and 30 marks for CCA/IA respectively.

The 30% marks of CCA will be determined by the concerned teacher on the basis of the following components:

1. House Test=10 marks
2. Term Test/Class Test=5 marks
3. Assignments/Seminars=10 marks
4. Class Room Attendance=5 marks

**Class room attendance will be defined as follows:**

>75% but	<80%=1 mark.
>80% but	<85% =2marks
>85% but	<90%=3 marks
>90% but	<95%=4 marks
>95%=5 marks	

**Note:** Term tests will be conducted by the teacher on the completion of 40% of the syllabi and House Test on the completion of 75% of the syllabi.

### MID-TERM TESTS

- One Mid-Term Test of 10 marks in each course will be conducted in the academic year.
- It is mandatory for every student to appear in the Mid- Term Test and the marks obtained shall contribute to the total CCA of 30%.
- As per University guidelines, the students who do not get 35% marks in CCA and fail to have minimum 75% class room attendance will not be allowed to appear in annual examination.

### **FEE STRUCTURE (B.A./B.SC./B.COM.)**

Admission Fee	25
Registration Form	20
University Registration Fee	200, 400 (Other Boards)
University Migration Fee	50
Continuation Fee	10
HPU Sports Fee	15
HP Youth Welfare Fund	15
HP Holiday Home Fee	01
Yearly Exam Fee	80
Library Security Refundable	100
Student Aid fund	20
College Magazine	50
Health, Red Cross Fund	06
NCC Fund	05
Book Replacement	25
Furniture Replacement Fund	10
Identity Card	10
Cultural Activity Fund	20
Computer & Internet Fund	20
Campus Beautification & Development Fund	10
HPU Development Fund Non-Subsidised,Subsidised	500, 250, 100 (IRDP, BPL)
Late Admission Fee	10 per day
Monthly Charges	
Tuition Fee (only Boys) Rs. 50/- Per Month	0
Amalgamated Fund @ Rs. 25/- Per Month	300
Building Fund @ Rs. 10/- Per Month	120
Rover & rangers Fund @ Rs. 5/- Per Month	60
Sports Fund @ Rs. 20/- Per Month	240
Other Charges (Skill Component /Semester)	
Skill Component Practical	240
Assessment cum Certification Fee charged by sector Skill Council @ 800 per Sem. (No fee for Sem. 4& 6)	1600
PTA Fund	600

**DETAILS OF FEE/FUNDS TO BE CHARGED FROM THE STUDENTS OF  
1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> YEAR**

	B.A./B.Sc./B.Com. I <sup>st</sup> Year		B.A./B.Sc./B.Com. II <sup>nd</sup> Year		B.A./B.Sc./B.Com. III <sup>rd</sup> Year	
Govt. Charges: Admission	25.00		25.00		25.00	
<b>Total (A)</b>	25.00		25.00		25.00	
<b>University Funds:</b>						
Cont. fee	10.00		10.00		10.00	
Welfare Fund						
Holiday Home Fund	1.00		1.00		1.00	
University Development Fund (Rs. 100/- for IRDP/ BPL Students)	250.00					
University Sports Fee	15.00		15.00		15.00	
<b>Total (B)</b>	281.00	IRDP/BPL 131.00	41.00	IRDP/BPL 41.00	41.00	IRDP/BPL 41.00
<b>College Annual Charges:</b>						
Library security (refundable)	100.00		-		-	
Mid Term tests	80.00		80.00		80.00	
Magazine fund	50.00		50.00		50.00	
Identity card	10.00		10.00		10.00	
Medical fund	06.00		06.00		06.00	
NCC fund	10.00		10.00		10.00	
Student aid fund	2.00		2.00		2.00	
Amalgamated fund @25/-p.m.	300.00		300.00		300.00	
Sports fund @20/-p.m.	240.00		240.00		240.00	
Building fund @10/-p.m.	120.00		120.00		120.00	
Furniture repair/replacement	10.00		10.00		10.00	
Campus Dev/Beautification	10.00		10.00		10.00	
Book replacement fund	25.00		25.00		25.00	
Rovers & Rangers@5 p.m.	60.00		60.00		60.00	
Cultural activities fund	20.00		20.00		20.00	
Computer & Internet facility fund	20.00		20.00		20.00	
PTA Fund	600.00		600.00		600.00	
<b>TOTAL (C)</b>	1,663.00	IRDP/BPL 1,663.00	1,563.00	IRDP/BPL 1,563.00	1,563.00	IRDP/BPL 1,563.00
<b>Grand Total (A+B+C)</b>	1,969.00	1,819.00	1,629.00	1,629.00	1,629.00	1,629.00

**Other Charges**

- Tuition fee @ Rs. 50/- per month for each year (only from non-Himachali girls). Exemption of tuition fee will be available to Himachali girls only, subject to production of Bonafide Himachali Certificate.
- Science- Practical Fee @ Rs. 20/- per month, per subject (Physics, Botany, Zoology, Chemistry, Computer Applications) for each year.
- Practical fee for other subjects (Commercial Art, Painting, Physical Education, Sculpture, Psychology, Music & Geography)- Practical fee @ Rs. 15/- per month, per subject for each Year.
- Home Science- Practical Fee @ Rs. 25/-per month.

**Note: The above fee and funds are subject to change as per H.P.U./H.P. Govt. instructions.**



**Absence and Other Fines (For all the classes):**

- i. Absence fine (Per Period)
- ii. Absence fine (Per Practical)
- iii. Late return of library books (Per Day)
- iv. Late payment of dues (Per Day)
- v. Re-admission fee (1<sup>st</sup> time) (On the recommendation of teachers only)
- vi. Re-admission fee (2<sup>nd</sup> time)
- vii. Duplicate Identity Card
- viii. Absence from Mid Term Tests

**BACHELOR OF VOCATION (B.Voc.)**

The college offers the following two NSQF (National Skill Qualification Framework) UGC approved 3-year **regular degree** programmes under semester system for vocational studies as mentioned below:



B.Voc. in Retail Management - 40 Seats  
 , B.Voc. in Hospitality & Tourism - 40 Seats

**About the Bachelor of Vocation (B.Voc.) Degree Programme**

The University Grants Commission (UGC) has launched a scheme on skill development based job oriented higher education programme as a part of College/University education, leading

to Bachelor of Vocation (B.Voc.) degree. This degree programme is unique as it offers the provision of multiple entry and exit at different levels of NSQF from level 5 to 7, viz. Diploma/Advance Diploma and Degree in compliance to the National Skills Qualification Framework (NSQF). Multiple entry and exit will allow students the flexibility to earn and study as per their convenience.

**Objectives**

To provide multiple entry and exit options at various levels through programme design in conformation to the skill eco system.




- To create requisite job role specific skilled manpower for industry at various NSQF levels as per NOS (National Occupational Standards).
- To empower the youth by leading them to employment and income generating opportunities.
- To provide judicious mix of skills relating to a profession and appropriate content of general education.
- To provide flexibility to the students by means of pre-defined entry and multiple exit levels.
- To integrate skill based NSQF vocational studies

Rajkiya Kanya Mahavidyalaya (RKMV), Shimla

**B.Voc. Retail Management**

*Congratulations*

**TO THE PLACED STUDENTS**

 <b>Samiksha</b> Organisation: PUMA Monthly Salary: 25,000	 <b>Puja</b> Organisation: PUMA Monthly Salary: 25,000	 <b>Dimple</b> Organisation: PUMA Monthly Salary: 25,000
 <b>Konika</b> Organisation: LEVI'S Monthly Salary: 15,000	 <b>Anchal</b> Organisation: LEVI'S Monthly Salary: 15,000	

with the undergraduate level of higher education in order to enhance employability of the graduates and meet the industry requirements. Such graduates, apart from meeting the needs of local and national industry, are also expected to be competent to become part of the global workforce.

### Course Structure

The B.Voc. programme is designed with the provision for multiple exit levels. All the candidates enrolled for diploma courses or further will be treated at par from the second semester onwards. Students may exit after six months with the certificate (NSQF Level 4) or they may continue for diploma or advance diploma level courses leading to B. Voc. degree. The following table provides a snapshot of the various certificates and their duration:

NSQF/	Skill Component Credits	General Education Credits	Total Credits for Award	Normal Duration	Exit Points/ Award
1	18	12	30	One Semester	Certificate
2	36	24	60	Two Semesters	Diploma
3	72	48	120	Four Semesters	Advanced Diploma
4	108	72	180	Six Semesters	B. Voc. Degree

### Multiple Entry and Exit Options

- After the completion of Semester I, the candidate will get a Certificate, and she may go for a job or continue studying.
- The candidate may rejoin Semester II. After the completion of Semester II, the candidate will get a Diploma, and she may go for a job or continue studying.
- The candidate may rejoin Semester III. After the completion of Semesters III and IV, the candidate will get an Advanced Diploma, and she may go for a job or continue studying.
- The candidate may rejoin Semester V. After the completion of Semesters V and VI, the candidate will be awarded a B.Voc. degree, and she may go for a job or become an entrepreneur, or continue studying for the M. Voc. Degree (NSQF Level 8 onwards) and can register for a Ph.D. Degree (NSQF Level 10) after it, in Vocational studies, or can take admission in any other Masters' programme after completion of the required Bridge course, or appear in any competitive exam conducted by State Public Service Commission and Union Public Service Commission.

### Internship Programme

- Internship for 6 weeks after the completion of each year is an integral/essential component of B. Voc. degree.
- The Internship shall also carry credits to be added in the final evaluation of skill components.
- HPKVN (Himachal Pradesh Kaushal Vikas Nigam) is fully sponsoring the internship apart from facilitating the skill component (60 %) of this programme along with courseware for whole of the programme.
- Candidates enrolled for this programme are entitled for 'Kaushal Vikas Bhatta' as per state government policy.

### Eligibility Conditions

Admission to the B.Voc. programme will be as per the rules and regulations of the Himachal Pradesh University.

- The eligibility criteria for admission to the B.Voc. Degree programme shall be 10+2 in all streams from a recognized board; 10+2 examination or an examination equivalent thereof from a Board/ University established by law in India with English as a compulsory subject with 55% marks in

aggregate, OR any examination of a University/Board/College or School in a foreign country recognized as equivalent for the above purpose by the Vice-Chancellor/Equivalence Committee on its own, OR on the recommendation of Association of India Universities with 55% marks OR as per eligibility norms of the college for admission to undergraduate courses in case of Centre of Excellence. Vocational subjects under NSQF will be given weightage, equivalent to any other general education subject while considering admission to students to the undergraduate courses as per reference no. DD No. 1-52/2013(CC/NSQF) dated 30.04.2014 of UGC.

- ▶ Maximum age limit for admission to B. Voc. courses is 25 years for SC/ST category and 25 years for girl candidates, as on July 1, 2023. The Vice-Chancellor may permit age relaxation as per norms.
- ▶ Reservation rules are applicable as per the rules or guidelines of the Himachal Pradesh Government. Students belonging to SC/ST category shall be given a 5% relaxation in marks for admission purpose, i.e., they would require a minimum of 50% marks in aggregate at 10+2 level. Compartment students shall **not be allowed admission** in the B.Voc. programmes.
- ▶ A candidate cannot pursue two full time undergraduate courses simultaneously.
- ▶ The University reserves the right to cancel any admission at any stage.
- ▶ In matters relating to undergraduate admissions, the decision of the Admission Committee/Vice Chancellor, Himachal Pradesh University, Shimla, shall be final.
- ▶ All legal matters pertaining to undergraduate admissions shall be subject to the Himachal Pradesh jurisdiction only

### Mode of Selection

Admission to the B. Voc. degree programme in Retail Management and Hospitality & Tourism (Semester-I) shall be done purely on merit basis in the qualifying examination (10+2 etc.) . There are three categories of candidates who shall be given admission in Semester-I of the skill based courses under NSQF

Category 1: Students who have already acquired NSQF certification Level 4 in a particular Industry sector may opt for admission in the skill-based courses under NSQF.

Category 2: Students who have acquired NSQF certification Level 4, but may like to change their trade and enter into skill-based courses in a different trade.

Category 3: Students who have passed the 10+2 examination with conventional schooling without any background of vocational training.

**Note:** Regarding selection of students for B. Voc. degree programme, 10% extra weightage shall be given to Category-1, 5% extra weightage shall be given to Category-2 in 10+2 examination. The final list of students shall be finalised on the basis of merit.

### Medium of Instruction

The course content of the B. Voc. programme will be taught in English.

### Placement Cell

Students will be supported by the “Vibrant Placement Cell” established by the Department of Higher Education in the college for appropriate placements.

### Future Opportunities

If a student is looking for higher studies then she can opt for **M.Voc.** or **M.B.A.** after completing the B.Voc. degree programme.

### B.Voc. FEE STRUCTURE

Sr. No	Detail of Fee/Funds	Amt. (In Rs.)
<b>A</b>	<b>Annual Charges:</b>	
1.	Admission Fee	25
2.	Registration Form	0
3.	University Registration( 1st Year Only)	0
4.	University Migration Fee	50
5.	Continuation Fee	10
6.	University Sports Fund	15
7.	Youth Welfare Fund	15
8	University Holiday Home	1
9	Yearly Exam Fund	80
10	Library Security (Refundable)	100
11	Student Aid	20
12	Magazine Fund	50
13	Health, Red Cross Fund	6
14	NCC Fund	5
15	Book Replacement Fund	25
16	Furniture Repair Fund	10
17	Identity Card	10
18	Cultural Activity Fund	20
19	Computer And Internet Facility Fund	20
20	Campus Beautification And Development Fund	10
21	Univ. Development Fund Non	250
22	Late Admission Fee	0
<b>B</b>	<b>Monthly Charges :</b>	
1	Tuition Fee (Non HP Bonafide Only)	50
2	Amalgamated Fund @25/-Month	300
3	Building Fund @ 10/- Month	120
4	Rover Ranger Fund @05/-Month	60
5	Sports Fund @20/-Month	240
<b>C</b>	<b>Other Charges (Skill Component/Sem.)</b>	
1	Skill Component Practical	240
2	Assessment Cum Certification Fee	800
	PTA Fund	600
	<b>Grand Total</b>	<b>3132</b>

**NOTE : Rs. 600/- (Six Hundred extra for non-bona fied students)**

## HOSTEL ADMISSION

The college provides accommodation to 110 students in The Tribal Hostel and 90 students in The Sainik Hostel. The admission is strictly on merit basis, subject to the prescribed reservation/weightage. The vacant seats are allotted to new students every year and preference is given to First year students.

### Eligibility Conditions

- i). Only those students will be considered for admission to the hostel who have deposited their college fee/ funds.
- ii). The distance between their permanent residence and R.K.M.V. Shimla must be more than 50 k.m.s. A certificate to this effect is compulsory.
- iii). All the seats in the Tribal Hostel are reserved for tribal students. In case seats remain vacant after due date, they will be allotted to the students of other categories.
- iv). Students from the general category are admitted in the Sainik Hostel. As per rules of H.P. Govt., seats are reserved for SC, OBC, IRDP, Physically Handicapped candidates, wards of Army Personnel, Ex-servicemen, outstanding sportspersons, students who have excelled in cultural activities and also for foreign students.
- v). Only those students who seek admission to the college before the expiry of the admission date (without late fee) are eligible to take admission in the hostels.



### Procedure for Hostel Admission

- i. All the students seeking admission to the hostel are required to submit the Hostel Admission Form **online** as per schedule notified by the college authority.
- ii. Forms submitted are scrutinised by the Hostel Management Committee and merit wise list of the students is prepared and displayed on the notice board/website.
- iii. At the beginning of the session, all the vacant seats in the hostel are allotted to the students on the basis of their respective category.
- iv. In case any seat falls vacant, it is allotted to the next student in the merit list.
- v. The students who seek admission to the hostels are required to compulsorily participate in college activities like sports, cultural activities, NSS/NCC etc.
- vi. If any seat falls vacant during the session, it is filled strictly in accordance with the merit list prepared at the beginning of the session.

### Documents/ Certificates required for Admission

The following certificates issued by the competent authority are required for admission in the hostels:

1. A medical fitness certificate issued by a medical officer from a govt. hospital is mandatory.
  2. SC/ST certificate issued by a first class magistrate.
  3. Handicapped certificate issued by the C.M.O.
  4. District/State/National Level participation in sports certificate issued by the respective authority.
  5. War widows and daughters of military personnel killed in action should bring Free Education Entitlement Card from the Ministry of Defense, and daughters of other military personnel /ex- servicemen should bring Free Education Entitlement Card from a competent Military Authority.
  6. An undertaking is to be given by the parent that his/her ward does not suffer from any physical or mental illness and if she develops any physical or mental illness or abnormality of behaviour during her stay in the college hostel, which may cause hindrance in the daily routine of co-boarders, the college authorities reserve the right to cancel her room allotment in the hostel.
  7. An undertaking is to be given by the parent that his/her ward will not indulge in any act that comes in the category of ragging.
  8. Residence proof, signed by the competent authority, specifying distance from R.K.M.V. , Shimla.
- Information regarding Local Guardian must be provided on a separate form along with a passport size photograph of the guardian, his/her specimen signature duly verified by the parent.

### Hostel Fee and Funds

1.	Hostel security	Rs. 500
2.	Mess Security (Refundable)	Rs. 1000
<b>Annual Charges (Non-refundable)</b>		
1.	Admission fee (annual)	Rs. 10
2.	Utensil fund	Rs. 30
3.	Furniture maintenance charges	Rs. 100
<b>Monthly Charges</b>		
1.	Room rent per seat	Rs. 30
2.	Common room fund & medical fund	Rs. 50
3.	Attendant fee	Rs. 50
4.	Clerical assistance	Rs. 10
5.	Safai Karamchari charges	Rs. 50
6.	Water charges	Rs. 100
7.	Electricity charges	Rs. 250
8.	Telephone charges	Rs. 10
9.	Garbage collection charges	Rs. 10

**Note:** The hostel fee and funds may be increased on the recommendations of the Govt./Hostel Committee. Usage charges, accruing in excess of the charges already paid, will be charged proportionately from the student.

### FINES AND PENALTIES

1. In case a student does not deposit her dues on the dates notified, her name will be struck off from the College rolls at the end of the month.
2. The name of a student will also be struck off from the college rolls if she remains absent without sanctioned leave continuously for 10 days or more.
3. The student must be accompanied by her parent or guardian at the time of re-admission.
4. Once the name is struck off, the student must seek re-admission within seven days.
5. Every student will have to procure no-dues certificate from College/Library/Concerned Science Department/NSS /Sports/ College Canteen/Fee Clerk etc. if she wants to leave the College.
6. The library security deposited at the time of first admission will lapse if a student does not apply for refund within one year of leaving the college.

### LEAVE RULES FOR STUDENTS

- i). A student can proceed on leave with the prior permission of the Dean of the Faculty concerned obtained on the application form (available in the college office), but it must be signed by her parent or guardian.
- ii). Once leave is sanctioned a student is required to inform the teacher concerned.
- iii). Dean of the Faculty concerned can sanction leave up to 10 days while leave for more than 10 days will be sanctioned by the Principal.
- iv). Leave on account of illness of more than 10 days must be accompanied by a Medical Certificate/Registration slip.
- v). A student may proceed on any kind of leave but she must deposit her fees/fines on the appointed day and date, otherwise her admission will stand cancelled. Similarly, she is also required to return the books borrowed from the library on the due date.
- vi). Students, who represent the college in various inter-college games or other competitions will have to get their leave sanctioned from the Dean and noted by the subject teachers concerned before their departure for the event.
- vii). No leave will be granted during Mid Term examinations.
- viii). Leave application, duly sanctioned, must be dropped in the leave box installed in the college premises.

## LIBRARY



A fully computerized library, with internet facility, caters to the need of the students through its two-fold service i.e., the Reading Room & the issuance of books. It has a fairly good collection of books and has different sections for text books and reference books. The library subscribes to as many as 8 newspapers, 22 magazines and specialized journals regularly. Students are encouraged to avail library facility during working hours on all working days. Besides this, the association of the library with the INFLIBNET project allows all the library members to use 6000+ e-journals

of national and international repute and more than 31,35,000 e-books. The college has a rich collection of reference and text books for the benefit of students.

### Library Rules

Library-cum-Identity Card will be issued by the Librarian at the time of admission and every student is required to register herself as a member of the library.

Books are issued on the Library-Cum-Identity Card and they must produce the card every time they visit the library.

Only 2 books are issued at a time for 7 days. The Librarian has the right to recall the books at any time. Reference books are not issued to students.

- i. In case of loss of a book, the student will have to replace the book or pay fine in addition to the printed price of the book with the permission of the Principal.
- ii. The student is responsible for the book as soon as it is issued. In case a book is defaced /damaged in anyway, the book is to be replaced by her.
- iii. Students can get books issued from the book bank by paying 20% of the cost of the book in addition to the actual cost of the book.
- iv. Schedule/Time for issuance of books will be conveyed through notice.

Library is providing an **internship programme** for the students of B.Lib and M.Lib for a period of 30 days.

### IDENTITY CARD

- A student without an identity card, duly signed by the Principal, is deemed as an outsider.
- No student is allowed to enter the college premises without the identity card.
- A student is not permitted to replace her photograph on the identity card.
- In case the identity card is lost, a duplicate card will be issued only after an FIR is registered with the nearest police station and an original copy of this FIR appended with such request.

### SPORTS

The college offers coaching to prepare players for participation in Inter-College and Inter-University sports championships in Basket Ball, Volley Ball, Badminton, Cricket, Kho Kho, Athletics, Cross Country, Chess, Handball and Hockey. The college has a well- equipped gymnasium to ensure physical fitness for young girls to live a stress free life.

### COLLEGE MAGAZINE

The college brings out an yearly issue of its magazine “Padam” with unfailing regularity. Students, having a flair for writing, may submit their articles within the specified dates for publication in the various sections of the magazine.

## SCHOLARSHIPS/INTERNSHIPS

### Government Scholarships

Various Central and State Sponsored Scholarship schemes are offered to students of the college on National Scholarship Portal on the basis of their eligibility criteria to various schemes. The **National Scholarship Portal** (NSP) is an online portal by the Government of India for applying, processing, verifying and sanction of Government scholarships to students.

The College offers the following Scholarship Schemes to its students:

1. **Kalpana Chawla Scholarship Scheme for meritorious students.**
2. **Indira Gandhi Uttkrisht Chhatravriti Yojna for meritorious students.**
3. **Post-matric Scholarship for Students with Disabilities**
4. **Mukhya Mantri Vidyarthi Kalyan Yojana- - Himachal Pradesh**
5. **Centrally Sponsored Post-Matriculation scholarship to SC students - Himachal Pradesh**
6. **Centrally Sponsored Post-Matriculation scholarship to ST students - Himachal Pradesh**
7. **PM Yasasvi Post Matric Scholarship for OBC/EBC/ DNT Students - Himachal Pradesh**
8. **Dr. Ambedkar Medhavi Chatravriti yojana for SC Students.**
9. **Dr. Ambedkar Medhavi Chatravriti yojana for OBC Students.**
10. **Maharishi Balmiki Chhatravriti Yojana- - Himachal Pradesh**
11. **Central Sector Scheme of Scholarships for College and University Students.**
12. **Post Matric Scholarship Schemes for Minorities.**

The eligible students are directed to fill the online Scholarship Application Form and submit these forms complete in all respects within the specified dates (Web portals for online Scholarships is National Scholarship Portal (NSP)). Members of the scholarship committee, after screening the forms, help students in the online submission of forms.

### RKMV Scholarships

For the Session 2024-25 Rajkiya Kanya Mahavidyalaya has introduced **three new scholarship schemes** to empower and support talented and needy students from diverse backgrounds to pursue higher education and achieve their academic and career aspirations. By providing financial assistance, mentorship, and community support, the program aims to break down barriers to education and foster future leaders who will make a positive impact on their communities and society as a whole.

#### 1. Shrimati Nidhi Lakhanpal Jyoti Memorial Scholarships.

‘Smt Nidhi Lakhanpal Jyoti Memorial Scholarships’ have been started in memory of Smt Nidhi Jyoti who was an ex- student of RKMV (1991-1993) by her husband Sh. Anil Jyoti and her daughters. These are 11 Merit-cum-Means Undergraduate Scholarships for the students of the college.

Smt Nidhi Jyoti was a student of Music and Economics. Her stint at RKMV marked her journey as a student to becoming an Economics Professor. She was a passionate sitar player, and above all, an advocate for women’s rights and their education and always propagated women to be independent and explore their full potential.

This scholarship is a wonderful way to honour her legacy by supporting deserving students who align with her values and aspirations.

These Scholarships shall be given to a total of **11 students** of RKMV.

- One Scholarship for the final year student of Economics.
- One Scholarship for the final year student of Music.
- One Scholarship for the student of the year from Arts Stream (IIIrd Year)
- One Scholarship for the student of the year from Science Stream (IIIrd Year)
- One Scholarship for the student of the year from Commerce Stream (IIIrd Year)
- Two scholarships will be given to the physically challenged student or for the EWS categories (Ist year only).
- Four scholarships will be given to the physically challenged student or for the EWS categories (IInd year only).



## 2. RKMV Merit Based Scholarships

Merit-Based college scholarship will be awarded to students of Second and Final Year based on their academic achievements of First and Second Year. These scholarships will recognize and reward students for their hard work and dedication to their studies.

## 3. RKMV Need Based Scholarships.

Need-based scholarships have been designed by Rajkiya Kanya Mahavidyalaya in the current session 2024-25. These scholarships aim to alleviate the financial burden of purchasing syllabus books, which can be a significant expense for students. By providing access to necessary educational resources, these scholarships aim to bridge the financial gap, enabling talented students who lack the necessary financial resources to access higher education.

## RKMV Learn and Earn Internship

Learn and Earn Internship programme will be introduced in the Session 2024-25 to provide financial assistance to students who exhibit academic excellence, leadership potential, extracurricular activities, volunteer work and a commitment to community service. These internships typically offer students the opportunity to work part-time while pursuing their studies. Learn and Earn internships provide students with a source of income to help cover tuition fees, living expenses, and other educational costs. They shall be offered in each subject and in clubs and societies subject to their selection to the internship program.

## ADD-ON COURSES

Skill development is a major priority of the Government of India and a key instrument for empowerment. RKMV under the aegis of The Himachal Pradesh Skill Development Project (HPSDP) is offering the following two courses:

1. **Merchandising-** Merchandising is a resource which is suitable for both exports led company and for the domestic fashion or non-fashion companies.
2. **The EEE (English Employability and Entrepreneurship) -** EEE is a skill development programme certified by the sector skill council MEPSC -Management and Entrepreneurship and Professional Skill Council. The Himachal Pradesh Kaushal Vikas Nigam implemented this programme for training Final year students to achieve the following outputs- Enhance English speaking skills and holistic development of students, understanding the core skills of employability, understanding the core skills for entrepreneurship, aligned skill training in English, Employability and Entrepreneurship for 120 enrolled final year candidates to facilitate their transition into varied careers.

The students may contact the Coordinator of the Add-on courses, Mr. Rajesh Kumar Azad, for detailed information and guidance.

## VALUE ADDED PROGRAMME

Value Added Programmes are extra courses that help students acquire more skills and gain knowledge. The programmes will help students to connect the knowledge acquired with real life situations, making them more advantageous for the job market.

The college offers a wide variety of short term certificate courses which will be conducted after class hours or during semester breaks. The duration of each course will be of 30 hours with 2 credits each.

**Courses offered:**

1. Yoga and First Aid
2. Bollywood and Folk dance
3. Bakery and Cookery
4. Painting
5. Birding
6. Folk Music of HP
7. Basics of Gardening
8. Language Enrichment Program: Enhancing proficiency in English/Hindi/Sanskrit
9. Tools and Techniques of Inter language Translation in English/Hindi/Sanskrit
10. Indian Knowledge Systems: 16 Samskara
11. TV Journalism and Anchoring
12. Desktop Publishing (DTP)
13. Photography
14. Bhagvad Gita
15. Fabric Ornamentation
16. Management Skills
17. Office Automation Tools.
18. Power Point Presentation

The college also encourages the students to enhance knowledge through online courses under 'SWAYAM' portal which includes courses offered by NPTEL, UGC, INI, CEC, IIMB and other coordinating institutes. Full examination fee of the students enrolled for SWAYAM Courses will be borne by the college for the first hundred students enrolled. For the next hundred students 50% of the fee will be borne by the college and the rest 50% by the students.

**EXTENSION ACTIVITIES**

**National Cadet Corps (NCC)**

NCC forms an integral part of the curriculum here at R.K.M.V. It comprises of two units (80 per unit) and students of B.A./B.Sc./B.Com. I Year may join the NCC by filling in an enrollment form available in the college NCC Office. During their training spanning over two years, students can obtain B and C certificates. They are also given a chance to learn and enjoy mountaineering, rock-climbing, trekking, rafting etc.

**National Service Scheme (NSS)**

National Service Scheme volunteers of the college, working towards social welfare activities, social awareness and national integration, make sincere efforts to motivate people to overcome selfishness and be the comrades of the NSS motto, "Not me, but you."

**The Bharat Scouts and Guides**

Activities undertaken by the Bharat Scouts and Guides are primarily based on community development. The college has two units of this organisation with about 40 student/rangers. Voluntary membership can be obtained by depositing a fee of Rs.10/only.



## CELLS AND CLUBS



### CAREER COUNSELLING, TRAINING AND PLACEMENT CELL

Career counseling, training and placement Cell, with the help of subject societies, guides the students regarding different career prospects open to them. Clippings of advertisements for different posts/training programmes, from various newspapers and universities are also displayed on the notice board for the benefit of students. Resource persons from government and private agencies are also invited by the cell to counsel the students. From this session the Cell is

conducting **coaching programme** in hybrid mode for Final year students of every stream to help them qualify competitive entrance exams. The same will be facilitated with question banks and mock tests at regular intervals.

### WOMEN CELL

This cell has been constituted to achieve the objective of gender equality by making girls aware of their rights and duties. Gender disparity manifests itself in various forms and the underlying causes for the discrimination are related to social and economic structure, which is based on



informal and formal norms and practices. The cell frequently organizes interactive sessions with students to get an insight into women-specific problems which need to be addressed on priority basis.

### SC/ST/OBC CELL

This cell does the onerous job of sensitising young girls towards the concerns of the marginalised and the under privileged. The college is getting financial assistance from the UGC under Merged Scheme for running remedial classes for students belonging to SC/ST/OBC/Minority and General Category Students belonging to IRDP/BPL families. The teachers put in special efforts to help students tide over their weaknesses so that they can easily attain academic excellence required for pursuing higher education.

### DISASTER MANAGEMENT CELL

The cell, with the help of police personnel and home guards, makes sincere efforts to train and produce a team of young, alert, informed enthusiasts who will be able to work at a phenomenal speed, without losing equanimity of mind, in the event of any natural or a man-made disaster.

**ANTI-RAGGING CELL**

An Anti-Ragging Committee, with Principal as the Chairperson, has been formed to sensitise students about the menace of ragging which has sullied the name of many reputed institutions by scarring the lives of new entrants. Following measures have been taken to ensure safe environs for the seekers of higher education.

- i. Installation of CCTV cameras at vital points in the college.
- ii. Putting up of notices for making students aware of the consequences of indulging in any form of ragging.
- iii. Alarm buttons on each floor of the building for the use of students in case of an emergency. Display of names and phone numbers of members of Anti-Ragging Squad at vital points in the college.
- iv. Regular counselling sessions for students by members of the DSW committee.
- v. At the time of admission, an undertaking is given by the parent that his/her daughter will not indulge in ragging which, both the ward and the parent understand, is an offence and is punishable under law.

**RED RIBBON CLUB**

The Red Ribbon Club works actively in the college. Students can get registered as volunteers of this club which exclusively aims at launching an exhaustive campaign against AIDS. The Club is not only educating and sensitizing the youth but also taking a lead in reaching out to the general public.

**ROAD SAFETY CLUB**

The Road Safety Club has been established to familiarise the students with road safety education and raise awareness regarding road safety. Students are involved in programmes related to road safety.

**ELECTORAL LITERACY CLUB**

This Club engages the students in interesting activities and hands- on experience to sensitise them regarding their electoral rights. It familiarizes them with the electoral process of registration and voting. The Club has been strengthening the culture of electoral participation among young and future voters.

**THE DRAMATICS CLUB**

The Dramatics Club organises a workshop every year to impart extensive training in theatrical exercises to interested students.

**ECO CLUB**

An active and vibrant Eco-Club is functioning in the college for creating awareness on various ecological issues and to take actions to improve the natural environment.

**ENERGY CLUB**

An Energy Club in collaboration with Himachal Pradesh State Electricity Board (HPSEB) has been created in the college. With the intent of taking help of the student ambassadors to spread awareness regarding various schemes of HPSEB and how to utilize their services prudently. RKMV is the only college in Shimla Division to be chosen for this honor.

**ROTARACT / YOUTH RED CROSS CLUB**

The purpose of these clubs is to train students for social service, leadership and management qualities. The clubs organize various activities such as health check-ups and health awareness programmes.

**NRITYANJALI DANCE CLUB**

The club nurtures the talent, celebrate diversity and give expression to creativity of young minds.

## LABS



### SCIENCE LABS

The College has well equipped Chemistry, Botany, Physics, Zoology, Bio-Technology, Microbiology and Health and nutrition lab which are upgraded from time to time keeping in view the latest technological demands for the benefit of the students.

### INFORMATION TECHNOLOGY (IT) LAB

The college has a well-equipped Information Technology lab with 80 systems and 2 servers with internet facility to impart ICT education to the students of all streams.



### TRAVEL AND TOURISM LAB

In this lab, students take part in role plays, group discussions, case studies, professional training, presentations, and mini projects while learning about the current trends and practices in Tourism, Hospitality and Aviation industries.

### LANGUAGE LAB

The college offers its students the facility of a Language laboratory to acquire proficiency in listening, speaking, reading and writing languages. The digital language lab offers a strong platform to the students for honing their skills and competency in English, Hindi and Sanskrit in an interactive manner.

## BEST PRACTICES



### ROTI BANK

To inculcate values of selfless social service among students, the college has started the Roti Bank initiative under ‘care and share,’ it teaches them the virtues of generosity and philanthropy so that they evolve into true citizens of the nation and uphold Mahatma Gandhi’s philosophy of taking the minimum required.

### CAMPUS WASTE MANAGEMENT

RKMV and EarthJust (NGO) aim to advance waste management initiatives which focuses on waste segregation, sending segregated plastic waste for recycling and composting biodegradable waste

within the college premises. The project will play a crucial role in organizing Workshops and Guest Lectures on waste management, provide training on chemical free cleaners and home cleaning products.

### MILK BAG RECYCLING PROJECT



The project promotes environmental awareness and sustainable practices amongst student, faculty and staff. To facilitate the collection, recycling and repurposing of plastic milk bags to reduce waste and minimize harmful environmental impact. The project symbolizes a commitment to environmental stewardship, sustainable development and community engagement.

### TOKEN OF AFFECTION: POTTED PLANTS

RKMV College embraces the tradition of gifting potted plants to guests during college functions, symbolizing growth, sustainability, and the nurturing of relationships. This eco-friendly gesture aligns with the college’s commitment to environmental stewardship and serves as a meaningful token of appreciation for visitors by offering living gifts. The college not only fosters a green ethos but also encourages guests to cultivate a sense of responsibility towards nature.



### PARENT-TEACHER ASSOCIATION (PTA)

Parent-Teacher Association has been formed in the college with the avowed object of promoting participation of parents in the developmental activities of the college. Their presence and valuable suggestions are eagerly solicited by the Staff in P.T.A. meetings. Elections to the general body of the P.T.A. are held at the start of academic session every year. The executive body comprises of the following members:

- i). Principal of the college- Patron of the body
- ii). Parents or guardians (only those who have blood-relation with the student/students studying in the college)
- iii). Teachers

### RKMVIANS ASSOCIATION (OSA)

Having been a part of R.K.M.V. in their formative years, the old students of the college have a sense of belongingness to the institution and fervently cherish a desire to contribute constructively for the growth of their alma mater. To cater to the feelings of these students, the college has formed an alumnae association, the membership of which can be obtained by paying a nominal membership fee. The association holds a get together/re-union in the month of October which provides valuable advice to the college authorities regarding academic and co-curricular activities and other pressing issues. The executive body comprises of the following members:

- Patron of the Association- Principal of the college
- President, Vice-President, Secretary and Treasurer are elected from amongst the alumnae.



### VETERAN STUDENTS ASSOCIATION (VSA)

RKMV has recently taken an initiative to reunite Veteran Alumnae who were on rolls when RKMV was known as RPCSDB(*Raja Padam Chand Sanatan Dharm Bhargava Mahavidyalaya*) . With great effort approximately 45 veterans have been brought together on a common platform and the college hopes to coordinate with them to restore their past experiences as well as to strengthen the already existing RKMV Old Students' Association.



## ANNUAL COMMITTEES FOR THE SESSION 2024-25

**Chief Coordinator**  
**Dr. Anurita Saxena, Principal**

### ADMINISTRATIVE COMMITTEES

#### **I. Core**

1. Ms Anjali Chauhan,  
DSW (Convener)
2. Dr. Saroj Bhardwaj  
(Dean Arts)
3. Dr. M.L. Mankotia  
(IQAC Coordinator)
4. Ms Kartik M. Chauhan  
(Dean Science)
5. Mr Rajesh Chauhan  
(Bursar)
6. Mr Pardeep Thakur  
(Dean Commerce)
7. Mr P.S. Negi  
(Supdt. Gr. II)

#### **II. Advisory**

1. Ms. Anjali Chauhan  
(Convener)
2. Dr. Saroj Bhardwaj  
(Co-convener)
3. Dr. Pratima Kapoor
4. Dr. I. D. Sharma
5. Dr. M. L. Mankotia
6. Ms. K.S.M. Chauhan
7. Dr. Surinder Sharma
8. Ms. Sangeeta Jhagta
9. Dr. Reva Gupta
10. Dr. Bhagwati Charan
11. Mr. P.S Negi  
(Supdt. Gr. II)

#### **III. IQAC**

1. Dr. M.L Mankotia  
(Convener)
2. Ms. Geeta Sharma  
(Co-Convener)
3. Dr. Ritu Sharma  
(Co-Convener)
4. Mr. Pardeep Thakur
5. Dr. Poonam Verma
6. Ms. Shivani Sood
7. Dr. Mohan Sharma
8. Ms. Sandhya Kumari

#### **IV. Dean Student Welfare**

1. Ms. Anjali Chauhan,  
DSW (Convener)
2. Dr. Pratima Kapoor  
(Co-convener)
3. Dr. Surinder Sharma
4. Dr. Reva Gupta
5. Dr. Vikrant Thakur
6. Dr. Mohan Sharma
7. Ms. Kavita Dhiman
8. Ms. Harsha Kumari

#### **V. Anti-Ragging**

1. Dr. Saroj Bhardwaj  
(Convener)
2. Dr. Luxmi  
(Co-Convener)
3. Dr. Praveen Bhatia
4. Dr. Tanendra Devi
5. Dr. Jyoti Pandey
6. Ms. Versha Chauhan

#### **VI. Discipline**

1. Dr. I.D. Sharma  
(Convener)
2. Dr. Sangeeta Jhagta  
(Co-Convener)
3. Dr. Kanika Sharma
4. Dr. Anjali Sharma
5. Dr. Vikrant Thakur
6. Ms. Reeta Devi
7. Dr. Vipin
8. Sh. Devender Singh
9. Mr. Sunder Singh

#### **VII. Complaint /Sexual Harassment At Workplace**

1. Ms. Sangeeta Jhagta  
(Convener)
2. Dr. Laxmi Sindhu  
(Co-Convener)
3. Ms. Usha Sharma
4. Ms. Upma Sharma
5. Dr. Arvind Paul
6. Ms. Sandhya Kumari
7. Ms. Preeti Sood



### VIII. Prevention of

#### Caste Based Discrimination

1. Dr. Luxmi (Convener)
2. Dr. Laxmi Sindhu  
(Co- Convener)
3. Dr. Kanika Sharma
4. Dr. Sunita Sharma
5. Mr. Jaya Nand
6. Dr. Preeti Saluja

### IX. Building Committee

#### (As Approved By DHE)

1. Dr. Anurita Saxena (Chairperson)
2. Ms. Anjali Chauhan  
(Member Secretary)
3. Ms. Meena Chauhan  
(Member Councillor Ward No-1)
4. PTA President (Member)
5. Sh. Vinod Kumar (Member J.E Tech)
6. Mr. Rajesh Chauhan,  
Faculty RKMV (Member)
7. CSCA President (Member)

### X. Building Maintenance

1. Mr. Rajesh Chauhan (Convener)
2. Mr. Pardeep Thakur (Co-Convener)
3. Dr. Vikrant Thakur
4. Mr. Sudhir Negi
5. Dr. Reenu Devi
6. Mr. Srikant
7. Dr. Santosh Thakur
8. Dr. Meena Kumari
9. Mr. Pankaj Sharma
10. Sh. Mukul Sharma

### XI. Time -Table

1. Mr. Rajesh Chauhan (Convener)
2. Ms. Anita Rani Saroch  
(Co-Convener)
3. Ms. Shivani Sood
4. Dr. Anjula
5. Ms. Sandhya Kumari
6. Ms. Neha Sawant

### XII. Invitation / Reception

1. Ms. Anjali Chauhan (Convener)
2. Dr. I. D. Sharma  
(Co-Convener)
3. Ms. Sangeeta Jhagta
4. Dr. Reva Gupta
5. Dr . Sandhya Sharma
6. Ms. Shivani Sood
7. Ms. Nisha Kumari

### XIII. General Purchase /Annual Prizes

1. Mr. Rajesh Chauhan  
(Convener)
2. Mr. Rajesh Azad  
(Co-Convener)
3. Dr. Anjula
4. Mr. Sudhir Negi
5. Dr. Reenu Devi
6. Mr. Srikant Sharma
7. Mr. P.S Negi (Supdt.)
8. Ms. Poonam (Lib)
9. Mr. Hira Singh
10. Mr. Sunder Singh
11. Mr. Ishwar Singh
12. Mr. Jagdish

### XIV. Freshers /Farewell

1. Ms. Anita Rani Saroch  
(Convener)
2. Ms. Usha Sharma  
(Co-Convener)
3. Dr. Poonam Verma
4. Dr. Jyoti Pandey
5. Dr. Bhader Singh
6. Dr. Ishita Chauhan.
7. Dr. Preeti Saluja
8. Ms. Harsha Kumari
9. Ms. Preeti Sood
10. Ms. Deepali Gupta
11. Ms. Nivedita Chauhan

### ACADEMIC COMMITTEES

#### I. Library

1. Ms. Sangeeta Jhagta  
(Convener)
2. Mr. Rajesh Chauhan  
(Co-Convener)
3. Dr. Nishtha
4. Ms. Nisha Kumari
5. Dr. Munish Sharma
6. Ms. Indu Chauhan
7. Ms. Versha Chauhan
8. Ms. Deepali Gupta
9. Ms. Nivedita Chauhan

#### II. Scholarship / Internships

1. Dr. Arvind Paul  
(Convener)
2. Dr. Nishtha  
(Co-Convener)
3. Ms. Hem Lata
4. Dr. Ishita Chauhan
5. Dr. Reenu Devi

6. Ms. Kavita Dhiman
7. Dr. Munish Sharma
8. Ms. Harsha Kumari
9. Mr. Devender Jangta
10. Dr. Meena Kumari
11. Ms. Nivedita Chauhan
12. Ms. Sonika Thakur
13. Ms. Anita Mandotra
14. Mr. Amit Sharma
15. Mr. Dharamender Singh

### III. Mid-Term Examination

1. Dr. I. D. Sharma  
(Convener)
2. Sh Rajesh Chauhan  
(Co-Convener)
3. Ms. Anita Rani Saroch
4. Mr. Pardeep Thakur
5. Dr. Anjula
6. Dr. Mohan Sharma
7. Mr. Sudhir Negi
8. Mr. Shrikant Sharma
9. Dr. Kiran
10. Mr. Hira Singh
11. Mr. Satya Prakash
12. Mr. Prem Chand
13. Mr. Chaman Verma

### IV. College Magazine/Certificate Writing

1. Dr. Surinder Sharma  
(Editor-In.Chief)
2. Ms. Geeta Sharma  
(Co- Editor)
3. Dr. Ritu Sharma  
(Chronicle Section)
4. Dr. Mohan Sharma  
(Sanskrit Section)
5. Dr. Nisha Chauhan  
(Hindi Section)
6. Ms. Upma Sharma  
(English Section)
7. Dr. Preeti Saluja  
(Science Section)
8. Ms. Sandhya Kumari  
(Planning and Commerce Section)
9. Mr. Devender Singh  
(Pahari Section)
10. Dr. Bhader Singh  
(Fine Arts Section)
11. Mr. Sudhir Negi  
(Journalism Section)

### V. Hostel Management

1. Ms. Usha Sharma  
(Convener)
2. Dr. Anjula  
(Co-Convener)
3. Mr. Pardeep Thakur
4. Dr. Mohan Sharma
5. Dr. Tanendra Devi
6. Dr. Jyoti Pandey
7. Dr. Nisha Chauhan
8. Dr. Meena Kumari

### VI. List Preparation

(Academics/Sports/Cultural/NCC/NSS/Rangers/  
Rotaract/ Youth Red Cross /Student Editors/  
CSCA/PTA/ Self-Finance/Add On Courses)

1. Dr. Praveen Bhatia  
(Convener)
2. Dr. Laxmi Sindhu  
(Co-convener)
3. Ms. Reeta Devi
4. Dr. Vipin
5. Ms. Sandhya Kumari
6. Ms. Shradha Shandil
7. Dr. Tanendra Devi
8. Ms. Nisha Kumari
9. Dr. Munish Sharma
10. Ms. Indu Chauhan
11. Dr. Jitender Thakur
12. Ms Ambika
13. Mr. Amit

### VII. Stage Conduct

1. Dr. Reva Gupta  
(Convener)
2. Dr. Bhagwati Charan  
(Co-Convener)
3. Mr. Rajesh Aazad
4. Dr. Ritu Sharma
5. Dr. Mohan Sharma
6. Ms. Hem Lata

### VIII. Annual Report

1. Dr. Surinder Sharma  
(Convener)
2. Dr. Reva Gupta  
(Co-Convener)
3. Dr. Ritu Sharma
4. Dr. Bhader Singh
5. Ms. Sheetal Charbathia
6. Dr. Anuradha Kapil

### IX. RUSA Infra-Grant

1. Dr. Vikrant Thakur  
(Co-Ordinator)
2. Dr. Poonam Verma  
(Convener)
3. Ms. Kavita Dhiman
4. Mr. Devender Singh
5. Ms. Indu Chauhan
6. Dr. Anuradha Kapil

### X. Prospectus

#### (Arts , Science & Commerce)

1. Dr. Reva Gupta  
(Convener)
2. Ms. Geeta Sharma  
(Co- Convener)
3. Dr . Poonam Verma
4. Ms. Shivani Sood
5. Ms. Reeta Devi
6. Dr. Nisha Chauhan
7. Ms. Harsha Kumari
8. Dr. Santosh Thakur
9. Ms. Nivedita Chauhan

### XI. Prospectus

#### (Sandhya Sangeet Mahavidyalaya)

1. Dr. Luxmi
2. Ms. Usha Sharma

### XII. Prospectus

#### (Self -Finance Courses)

1. Mr.Rajesh Chauhan  
(BCA & PGDCA)
2. Dr. Anjula
1. Dr. Baghwati Charan  
(Bio-Tech. & Micro-Biology)
2. Ms.Kavita Dhiman

### DIVERSE COMMITTEES

#### I. Women Cell

1. Dr. Reva Gupta  
(Convener)
2. Dr. Sandhya Sharma  
(Co-Convener)
3. Mr. Rajesh Azad
4. Dr. Kanika Sharma
5. Ms. Sandhya Kumari
6. Dr. Tanendra Devi
7. Dr. Jyoti Pandey
8. Dr. Santosh Kumar
9. Ms. Deepali Gupta

### II. Campus Beautification

1. Dr. Ritu Sharma  
(Convener)
2. Dr. Jyoti Pandey  
(Co-convener)
3. Dr. Reenu Devi
4. Dr. Jaya Nand
5. Ms. Kavita Dhiman
6. Mr. Srikant Sharma
7. Ms. Indu Chauhan
8. Ms. Anita Kumari
9. Ms. Deepali Gupta
10. Ms. Nivedita Chauhan
11. Mr. Gulab Singh
12. Mr. Ishwar
13. Mr. Jagdish
14. Mr. Sunny
15. Ms. Ranjana
16. Ms. Yachna

### III. Seating Arrangement / Stage Decoration

1. Dr. Surinder Sharma  
(Convener)
2. Dr. Kanika Sharma  
(Co-Convener)
3. Ms. Sandhya Kumari
4. Dr. Bhader Singh
5. Dr. Reenu Devi
6. Dr. Santosh Thakur
7. Dr. Indu Chauhan
8. Dr. Anuradha Kapil
9. Ms. Poonam (Lib)
10. Ms. Sunita (Asstt.Lib)
11. Ms. Asha Devi (LA)
12. Mr. Ganga Ram (LA)
13. Mr. Ishwar
14. Mr. Sohan
15. Mr. Jagdish
16. Mr. Sunny
17. Ms. Ranjana
18. Ms. Yachna

### IV. Refreshment

1. Ms. Kartik.M.Chauhan  
(Convener)
2. Dr.Anjali Sharma  
(Co-Convener)
3. Ms. Upma Sharma
4. Dr. Vikrant Thakur
5. Ms. Shivani Sood
6. Ms. Reeta Devi
7. Ms. Sandhya Kumari
8. Dr. Nishtha

9. Dr. Sushila
10. Dr. Reenu Devi
11. Ms. Kavita Dhiman
12. Dr. Nisha Chauhan
13. Ms. Harsha Kumari
14. Mr. Srikant Sharma
15. Ms. Preeti Sood
16. Ms. Nivedita Chauhan
17. Dr. Anuradha Kapil
18. Mr. Satya Praksh
19. Mr. Prem Chand
20. Ms. Guddi Devi
21. Ms. Savita Devi
22. Mr. Ishwar Singh
23. Mr. Sohan Lal
24. Ms. Revati

#### **V. Light & Sound**

1. Dr. Parveen Bhatia  
(Convener)
2. Mr. Rajesh Azad  
(Co-Convener)
3. Mr. Amit Sharma
4. Mr. Mukul Sharma
5. Mr. Ganga Ram
6. Mr. Rohit Kumar

#### **VI. Canteen**

1. Dr. Laxmi Sindhu  
(Convener)
2. Dr. Anjali Sharma  
(Co-Convener)
3. Ms. Upma Sharma
4. Ms. Hem Lata
5. Dr. Nisha Chauhan
6. Ms. Anita Kumari

#### **VII. Disaster Management**

1. Dr. I.D. Sharma  
(Convener)
2. Dr. Laxmi Sindhu  
(Co-Convener)
3. Dr. Anjali Sharma
4. Ms. Sandhya Kumari
5. Dr. Santosh Kumar
6. Dr. Meena Kumari
7. Ms. Deepali Gupta

#### **VIII. Dispensary & First Aid/Counselling**

1. Dr. Sandhya Sharma  
(Convener)
2. Dr. Anjali Sharma  
(Co-Convener)

3. Ms Upma Sharma
4. Ms. Shivani Sood
5. Dr. Vipin
6. Dr. Ishita Chauhan
7. Mr. Devender Singh
8. Ms. Indu Chauhan
9. Ms. Anita Kumari

#### **IX. Bus-Pass And Other Forms Attestation**

1. Ms. Shardha Shandil  
(Convener)
2. Dr. Tanendra Devi  
(Co-Convener)
3. Ms. Kavita Dhiman
4. Dr. Santosh Thakur
5. Ms. Anita Kumari
6. Mr. Rohit
7. Mr. Harish  
(To check the mails received from HRTC)

#### **X. Press & Photography**

1. Dr. Saroj Bhardwaj  
(Convener)
2. Ms. Shradha Shandil  
(Co-Convener)
3. Dr. Bhader Singh
4. Dr. Nisha Chauhan
5. Dr. Santosh Thakur

#### **XI. Facebook & Website Updation**

1. Mr. Sudhir Negi  
(Convener)
2. Ms. Sheetal Charbathia  
(Co-Convener)
3. Ms. Mridul Khimta

#### **CLUBS AND SOCIETIES**

##### **I. NCC**

1. Dr. Luxmi
2. Dr. Jitender Thakur

##### **II. NSS UNIT-1**

1. Ms. Shradha Shandil
2. Dr. Tanendra Devi

##### **III. NSS Unit-II**

1. Mr. Devender Singh
2. Mr. Srikant Sharma

##### **IV. Bharat Scouts & Guides**

1. Dr. Vikrant Thakur
2. Ms. Nisha Kumari
3. Ms. Nivedita Chauhan

**V. Youth Red Cross/Red Ribbon/  
Rotaract Club**

1. Dr. Saroj Bhardwaj  
(Convener)
2. Ms. Upma Sharma  
(Co-Convener)
3. Dr. Reenu Devi
4. Ms. Harsha Kumari
5. Ms. Indu Chauhan
6. Ms. Meena Kumari
7. Dr. Anuradha Kapil

**VI. Energy Club**

1. Dr. Sushila Devi  
(Convener)
2. Dr. Preeti Saluja  
(Co-Convener)
3. Ms. Harsha Kumari
4. Ms. Indu Chauhan
5. Ms. Deepali Gupta

**VII. Eco-Club**

1. Ms. Kartik.M. Chauhan  
(Convener)
2. Dr. Baghwati Charan  
(Co-Convener)
3. Mr. Rajesh Azad
4. Mr. Jaya Nand
5. Ms. Kavita Dhiman
6. Dr. Munish Sharma
7. Dr. Meena Kumari
8. Dr. Anuradha Kapil

**VIII. Road Safety Club**

1. Dr. Partima Kapoor  
(Convener)
2. Dr. Luxmi  
(Co-Convener)
3. Ms. Upma Sharma
4. Ms. Reeta Bharadwaj
5. Dr. Nisha Chauhan
6. Ms. Versha Chauhan
7. Dr. Jitender

**IX. Tragopan Society-Birding Club**

1. Ms. K.S.M Chauhan

**X. Nrityanjali-Dance Club**

1. Ms. Usha Sharma

**XI. Sursangini-Music Club**

1. Dr. Luxmi

**H.P. UNIVERSITY YOUTH FESTIVAL**

**I. HPU Youth Festival Group -1 (Creativity)**

1. Ms. Geeta Sharma  
(Convener)
2. Dr. Poonam Verma  
(Co-Convener)
3. Dr. Jyoti Pandey
4. Dr. Bhader Singh
5. Dr. Ishita Chauhan
6. Mr. Jaya Nand

**II. HPU Youth Festival Group -II (Music)**

1. Dr. Luxmi  
(Convener)
2. Dr. Praveen Bhatia  
(Co-Convener)
3. Dr. Anjali Sharma
4. Ms. Anita Kumari
5. Ms. Muskan Kumari

**III. HPU Youth Festival Group -III  
(Folk Dance)**

1. Ms. Usha Sharma  
(Convener)
2. Ms. Reeta Devi  
(Co-Convener)
3. Ms. Hem Lata
4. Mr. Sudhir Negi
5. Dr. Santhosh Thakur
6. Ms. Nivedita Chauhan

**IV. HPU Youth Festival Group -IV (Theatre)**

1. Dr. Reva Gupta  
(Convener)
2. Dr. Sandhya Sharma  
(Co-Convener)
3. Ms. Upma Sharma
4. Dr. Ritu Sharma
5. Dr. Mohan Sharma
6. Ms. Shradha Shandil
7. Mr. Jaya Nand
8. Mr. Srikant Sharma

**SELF-FINANCE COURSES**

1. Dr. Bhagwati Charan  
(Convener)
2. Dr. Rajesh Chauhan  
(Co-Convener)
3. Mr. Pradeep Kumar
4. Dr. Sushila Devi
5. Ms. Versha Chauhan
6. Dr. Kiran
7. Ms. Neha Sawant
8. Mr. Rohit Kumar

# College Activities



## TENTATIVE ACTIVITY CALENDAR 2024-25

Principal's Address	July Last Week
NSS/NCC/ Bharat Scouts and Guides Enrollment	August 3rd Week
Freshers' Welcome	Last week of August
Meeting with Boarders Parents	September 2nd Week
PTA Election and Meeting	14th September, 2024
Old Student Association Meeting (Both)	September last week
Old Student Association Function	Middle of October
CSCA Election	Dates to be notified by HPU
Formation of various Societies and Clubs	Dates to be notified by HPU
CSCA Oath Taking Ceremony	After CSCA formation
Multiverse Lecture Series for Teachers and Students	Twice Every Month
Remedial Classes and Coaching for Competitive Exam	October 1 <sup>st</sup> Week
NSS Annual Special Camp	October/November
Mid- Term Exams	November 3rd Week
PSU Training Program for faculty and students	7th-14th December 2024
Annual Athletic Meet	December Second week
CSCA function	December Third week
Pratispardha (The Inter Faculty Competitions)	February, 2025
Farewell Party (Day Scholars and Boarders)	March, 2025
Annual Prize Distribution Function	March, 2025

## ZERO TOLERANCE TO RAGGING

Ragging is a criminal offence and any student found involved in ragging in any form whatsoever, will be **punished stringently**. Ragging in and around the college/ hostel campus or on roads/ approaches leading thereto is strictly prohibited. If any student is found indulging in ragging directly or indirectly, the college authorities shall be obliged under rule 22.17 (a) (b) (c) of H. P. University to expel the guilty and report the matter to the police as ragging amounts to a criminal offence. The college has constituted an **Anti-Ragging Cell** to ensure a ragging free environment. The names and contact numbers of the respective teachers are as follows:

### Anti-Ragging Cell

NAME	CONTACT NO.
Dr. Saroj Bhardwaj (Convener)	9816086304
Dr. Luxmi (Co-Convener)	9418475172
Dr. Praveen Bhatia	9816035435
Dr. Tanendra Devi	7018706234
Dr. Jyoti Pandey	9418159310
Ms. Versha Chauhan	8988375897

- Smoking, consuming drugs, alcohol, tobacco products or any other intoxicating substances is strictly prohibited in the college/ hostel campus. Any violation will attract severe disciplinary action.
- The students must carry their identity cards at all times. Entry in the college without identity cards is strictly prohibited.
- The prospectus cum handbook of information is published for the purpose of information only. Information contained in this document does not form the basis of any binding or give rise to any contractual or other obligation on behalf of R.K.M.V. The college does not accept any liability whatsoever to any person in relation to the content of this document and any reliance placed on it.

Address:

**Rajkiya Kanya Mahavidyalaya**

Longwood, Shimla, Himachal Pradesh

Pincode: 171001

**Facebook Page: Rajkiya Kanya Mahavidyalaya, Shimla**